



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE
(An autonomous Institution of Ministry of HRD, Govt. of India)
Dr. HomiBhabha Road, Pune: 411 008

ADVT. NO. : 18/2015

RECRUITMENT FOR THE POSITION OF “MANAGER - E-LEARNING RESOURCES” ON CONTRACT

Indian Institute of Science Education and Research Pune is a premier autonomous Institution established by the Ministry of Human Resource Development, Government of India, for promotion of high quality science education and research in the country.

Institute invites applications from highly motivated bright candidates for the following position on **contract purely on temporary basis** :

Name of the Post	Manager – e-Learning Resources
Minimum educational Qualifications	M.Sc. in Science or Science Education or electronic media and mass communication related topic with special expertise in e-learning resources.
Experience	At least 5 years of experience in audio-video, film production, animations, webcast, MOOC etc. Science Communication (both oral and writing); handling state-of-the-art audio-video equipment, computers and ICT tools
Job Description	To run the media and e-learning centre at IISER Pune. Provide training to students and faculty in film making for their research, teaching and outreach; developing documentaries on various activities of IISER Pune; developing and running MOOCs from IISER Pune for the benefit of students nationwide;
Tenure of appointment	Initially for a period of one year, extendable for further period subject to satisfactory performance of the incumbent.
Consolidated emoluments per month	Rs. 60,000/- to Rs. 80,000/- commensurate with Qualification and relevant experience
No. of posts	One
Age	Not more than 40 years as on closing date of advertisement.
Last date of application	July 01, 2015

General Information / details about the post

- 1) The above post is contractual and purely on temporary basis.
- 2) The qualification prescribed should have been obtained from recognized Universities/ Institutions.
- 3) The prescribed essential qualifications/experience indicated are bare minimum and mere possessions of same will not entitle the applicants to be called for selection process. Where number of applications received in response to an advertisement is large, it may not be convenient or possible for the Institute to call all the applicants. The Institute may restrict the number of applicants to be called for selection process to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement. The applicants should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications / experience prescribed along with attested photocopies of marks sheets / certificates.
- 4) Relaxation in age, educational qualification and / or experience may be considered in case of exceptionally meritorious applicants, with prior approval of the Competent Authority.
- 5) Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

HOW TO APPLY:

Last date for submitting online application is July 01, 2015. No need to submit hard copy of the application at this stage.

Interested applicants may apply online in the prescribed application format. Click on the link "Apply Online" available below this advertisement link and apply for the post. Please keep your personal details, qualification details, details of references, experience details, other relevant details and soft copy of the passport size photograph with you and printer attached to your desk top before starting online application. In case name of the degree that you possess is not listed in the drop down options, please select "other" and write name of the degree and specialization in the field named as "specialization" and other desired details in the same field.

After you complete the application, click on the "Preview" button. Please see the print preview from browser option and adjust page margins if printable area is not covered.

Go to the end of the preview page, click in the box provided for declaration. Before submitting the application click on the "Print" button to take printout of the filled application. Please keep one copy for your record.

Once you submit the application, you will not be able to retrieve the application for printing / editing / reference. Applicants who have submitted "Online application" only will be considered for selection process.

List of candidates shortlisted for selection process shall be put up below this advertisement (www.iiserpune.ac.in – opportunities –Technical / Administration) with details of date, time and venue. Candidates will be informed by email only and no separate correspondence will be made. No TA/DA will be admissible for appearing for the selection process.

If called for the selection process, candidates will have to bring printed copy of the online application (affix color passport size photograph on application), certificates in support of age, qualification, experience and other documents in support of the information submitted in the online application.

Advt. No. 18/2015. IISER-P/Rect/ 11-06-2015

Registrar