

**ADVT. NO. : 51/2015**

**Recruitment for the positions under funded project**

Indian Institute of Science Education and Research (IISER) Pune is a premier autonomous Institution established by the Ministry of Human Resource Development, Government of India, for promotion of high quality science education and research in the country.

Institute invites applications from Indian nationals for the following positions on contract basis:

<b>Post No.</b>	<b>01</b>
<b>Name of the Post</b>	<b>Project Coordinator</b>
Name of the Project	<b>Centre of Excellence in Science and Mathematics Education at IISER Pune</b>
Specific area of the project	Organizing pedagogy workshops for Science and Mathematics teachers of schools and colleges
Funded by	MHRD
Project Code	32515205
Minimum educational Qualifications	Ph.D (in area of Science/Mathematics or in Science Education).
Preference	Preference will be given to candidates having considerable teaching experience, have developed innovative methods of teaching and with management experience.
Job requirement	Organizing pedagogy workshops for school and college teachers with the help of experts from IISER Pune and/or other educational institutes of the country.
Tenure of appointment	Initially for a period of one year, extendable for further period of two years subject to satisfactory performance of the incumbent and continuation of the study project.
Remuneration	Rs 80,000-1,00,000/- consolidated with annual increments as per the institutional norms depending the experience and expertise.
No. of post	1
Age	Not more than 45 years as on closing date of advertisement.

<b>Post No.</b>	<b>02</b>
<b>Name of the Post</b>	<b>Teaching Assistant</b>
Name of the Project	<b>Centre of Excellence in Science and Mathematics Education at IISER Pune</b>
Specific area of the project	Organizing pedagogy workshops for Science and Mathematics teachers of schools and colleges
Funded by	MHRD
Project Code	32515205

Minimum educational Qualifications	PhD (in area of Science/Mathematics or in Science Education).
Preference	Preference will be given to candidates having considerable teaching experience and have developed innovative methods of teaching.
Job requirement	Organizing pedagogy workshops for school and college teachers with the help of experts from IISER Pune and/or other educational institutes of the country.
Tenure of appointment	Initially for a period of one year, extendable for further period of two years subject to satisfactory performance of the incumbent and continuation of the study project.
Remuneration	Rs 40,000-50,000/- consolidated with annual increments as per the institutional norms depending the experience and expertise.
No. of posts	4
Age	Not more than 35 years as on closing date of advertisement.

<b>Post No.</b>	<b>03</b>
<b>Name of the Post</b>	<b>Multi-skilled Assistant</b>
Name of the Project	<b>Centre of Excellence in Science and Mathematics Education at IISER Pune</b>
Specific area of the project	Administrative and clerical
Funded by	MHRD
Project Code	32515205
Minimum educational Qualifications	Bachelor's degree or equivalent degree with minimum 60% marks/equivalent grade. Candidates should be Proficient in MS-Office and related computer applications.
Preference	Candidates should have knowledge and hands on experience of day to day office work. Should be able to draft official letters and should have good communication skills.
Job requirement	Routine administrative support and arranging the logistics for the activities of the centre
Tenure of appointment	Initially for a period of one year, extendable for further period of two years subject to satisfactory performance of the incumbent and continuation of the study project.
Remuneration	Rs 20,000-30,000/- consolidated with annual increments as per the institutional norms depending the experience and expertise.
No. of posts	2
Age	Not more than 30 years as on closing date of advertisement.

### **General Information / details about the post**

- 1) The above post is contractual, purely on temporary basis.**
- 2) The qualification prescribed should have been obtained from recognized Universities/ Institutions.

- 3) The prescribed educational qualifications are the bare minimum and mere possession of same does not entitled candidates to be called for interview. Where number of applications received in response to this advertisement is large, it will not be convenient or possible to interview all the candidates. Based on the recommendations of the Screening Committee, the Project Leader may restrict the number of candidates to be called for the interview to a reasonable limit after taking into consideration qualifications and experience over and above the minimum prescribed in the advertisement. Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the relevant field at the time of applying.
- 4) Relaxation in age, educational qualification and / or experience may be considered in case of exceptionally meritorious candidates, with prior approval of the Competent Authority.
- 5) No TA/DA will be admissible for appearing the interview.
- 6) Selected applicant will have to join duty immediately on receipt of the offer.
- 7) No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
- 8) Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

### **How to Apply:**

**Last date for submitting on-line application is November 30, 2015. No need to submit hard copy of the application at this stage.**

Interested candidates fulfilling the eligibility as per the above given criteria may apply online in the prescribed application format. Click on the link “**Apply Online**” available below this advertisement and apply for the post. Please keep your personal details, qualification details, details of references, experience details, other relevant details, soft copy of the passport size photograph with you and printer attached to your desk top before starting online application.

In case, name of the degree that you possess is not listed in the drop down options, please select “other” and write name of the degree and specialization in the field named as “specialization” and other desired details in the same field.

**In case the applicant has completed the course/s through Distance learning / Correspondence / Part –Time method:**

- **Please mention in the Specialization field as shown in the online form that the course has been done through Distance / Correspondence / Part time as the case may be in addition to the specialization subject/s.**
- **In case the course is completed through Private College / Institute not affiliated to any University mention Private in the Specialization field in addition to the specialization subject/s.**

After you complete the application, click on the “**Preview**” button. Please see the print preview from browser option and adjust page margins if printable area is not covered.

Go to the end of the preview page, click in the box provided for declaration. Before submitting the application click on the “**Print**” button to take printout of the filled application. Please keep one copy for your record.

**Once you submit the application, you will not be able to retrieve the application for printing / editing / reference. Candidates who have submitted “Online application” only shall be considered for selection**

process.

**Shortlisted candidates only will be informed by email and no separate communication will be sent.**

**When called for the selection process, printed copy of the online application (affix color passport size photograph on application form), self attested certificates in support of age, certificates of educational qualification, experience certificates in support of the details furnished in the bio-data and other documents in support of the information submitted in the online application. The applicant must also bring all the original certificates at the time of interview for the purpose of verification, along with one set of photocopies of the above mentioned documents.**

**Advt. No. 51/2015. IISER-P/Rect/06.11.2015**

**Registrar**