

दिनांक / Date: 07.10.2025

विज्ञापन सं. / ADVERTISEMENT NO.: 53/2025

[13.10.2025 एवं 14.10.2025 को वॉक-इन इंटरव्यू / Walk-in interviews on 13.10.2025 & 14.10.2025]

[विशुद्ध रूप से अस्थायी और संविदात्मक आधार पर / Purely on Temporary and Contractual Basis]

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे मूल विज्ञानों में अनुसंधान और शिक्षण के लिए समर्पित एक प्रमुख संस्थान है। यह मानव संसाधन विकास मंत्रालय (अगस्त 2020 में नाम बदलकर शिक्षा मंत्रालय कर दिया गया) द्वारा वर्ष 2006 में स्थापित किया गया। वर्ष 2012 में, इसे संसद के अधिनियम द्वारा राष्ट्रीय महत्व का संस्थान घोषित किया गया।

The Indian Institute of Science Education and Research (IISER) Pune is a premier institute dedicated to research and teaching in the basic sciences. It was established in 2006 by the Ministry of Human Resource Development (renamed Ministry of Education in August 2020). In 2012, IISER Pune was declared as an Institute of National Importance by an Act of Parliament.

संस्थान में आयोजित निजी एजेंसी द्वारा वित्त पोषित "विज्ञान-प्रौद्योगिकी-इंजीनियरिंग-गणित-रेडी (एसटीईएम-रेडी)" नामक परियोजना के तहत वॉक-इन इंटरव्यू में निम्नलिखित विज्ञापित मानदंडों को पूरा करने वाले उम्मीदवार भाग ले सकते हैं जो हैं:

Indian Nationals fulfilling following advertised criteria may attend Walk-in Interviews for the following positions which are under the project titled "Science-Technology-Engineering-Mathematics-Ready (STEM-READY)" funded by Private Agency:

पद क्र. / Post No. - 1	परियोजना प्रबंधक (विज्ञान आउटरीच) / Project Manager (Science Outreach)
पदों की संख्या / No. of posts	01 (One)
न्यूनतम शैक्षिक अर्हता एवं अनुभव / Minimum educational Qualification & experience	Ph.D. in any discipline of Science or Mathematics with minimum 5 years of work experience out of which 3 years' experience of working on Teacher capacity building / Teacher training programs on STEM subjects. OR Post-Graduate Degree in Science / Mathematics / Education with minimum 10 years' experience on Teacher capacity building / Teacher training programs on STEM subjects is required.

प्राथमिकता / Preference	Candidates having following will be preferred: • Expertise in organizational and project management skills for Science outreach project. • Expertise in STEM Education enhancement and pedagogical interventions. • Experience and strategic planning in STEM-based projects and science outreach • Strong background in donor reporting and effective stakeholder engagement. • Proficient in English and Hindi, with working knowledge of both languages. • Proven ability to manage team as well as contribute independently.
कार्य अपेक्षाएं / Job requirements	The incumbent will be responsible for the overall technical and administrative aspects of the project, including implementation strategy, analysis of progress and STEM related project activities. Incumbent is also expected to maintain quality control, oversee periodic training of project staff members, assign appropriate duties and responsibilities to project staff members for smooth running of the project, design and develop technical and progress reports, analysis of resources, work with other team members to oversee project surveys and research aspects, data analysis, and revision of STEM workshop curriculum on a periodic basis. Key responsibilities will include assisting PI with: 1. Project oversight and coordination towards time bound project activities. 2. Designing and developing resources and materials for STEM labs and schools. 3. Leading ideation and supporting the implementation of STEM labs in schools in line with project objectives. 4. Serving as the Single Point of Contact (SPoC) between the project team, PI, donors, and other stakeholders. 5. Preparing work plans, progress reports, and project communications for effective task dissemination. नोट / Note: While the job headquarters will be in Pune, traveling to different urban and rural areas across the country will be necessary.
नियुक्ति का कार्यकाल / Tenure of the appointment	Initially for a period of one year extendable for further period subject to satisfactory performance of the incumbent and continuation of the project.
समेकित परिलब्धियां प्रति माह / Consolidated emoluments per month	₹./Rs 90,000/- to ₹./Rs 1,10,000/- per month depending upon qualification/s and experience/s.

वॉक-इन इंटरव्यू की तिथि के अनुसार आवेदक की आयु / Age of applicant as on date of walk-in interview	Not more than 40 years
वॉक-इन इंटरव्यू की तिथि / Date of the walk-in interview	Monday, 13.10.2025
रिपोर्टिंग का समय / Reporting Time	09.30 AM Candidates reporting after 10.00 AM will not be considered for the selection process.
स्थान / Venue	Guest House, Ground floor, IISER Pune Campus, Dr. Homi Bhabha Road, Pune 411008.

पद क्र. / Post No. - 2	शिक्षण सहयोगी / Teaching Associate
पदों की संख्या / No. of posts	01 (One)
न्यूनतम शैक्षिक अर्हता / Minimum educational Qualification	Post - Graduate Degree Science / Mathematics / Education. OR B. Tech / Bachelor of Engineering degree from a recognized University / Institute with minimum of 55% marks or equivalent grade (CGPA 5.5 and above).
अनुभव / Experience	Minimum 2 years of relevant experience as mentioned under 'Job requirements'.
कार्य अपेक्षाएं / Job requirements	Incumbent is expected to do following: 1. To organize hands-on activity workshops for students, teachers and for the general public. This includes creating content, designing models and hands-on activities that are related to but not bound by school Curricula. 2. Conducting sessions in STEM workshops for teachers. 3. Conducting sessions in STEM workshops for Students. 4. Workshops for setting up STEM Labs/Corners 5. To organize seminars, meetings and workshops etc. and create and maintain teacher networks. 6. Drafting reports for workshops & visits 7. Assist in planning workshops 8. Assist in purchasing of materials & tools for various workshops नोट / Note: While the job headquarters will be in Pune, traveling to different urban and rural areas across the country will be necessary.
नियुक्ति का कार्यकाल / Tenure of the appointment	Initially for a period of one year extendable for further period subject to satisfactory performance of the incumbent and continuation of the project.

समेकित परिलब्धियां प्रति माह / Consolidated emoluments per month	रु./Rs. 40,000/- to रु. / Rs.45,000/- per month depending upon qualification/s and experience/s.
वॉक-इन इंटरव्यू की तिथि के अनुसार आवेदक की आयु / Age of applicant as on date of walk-in interview	Not more than 35 years
वॉक-इन इंटरव्यू की तिथि / Date of the walk-in interview	Monday, 13.10.2025
रिपोर्टिंग का समय/ Reporting Time	12.00 बजे / PM Candidates reporting after 12.30 PM will not be considered for the selection process.
स्थान / Venue	Guest House, Ground floor, IISER Pune Campus, Dr. Homi Bhabha Road, Pune 411008.

पद क्र. / Post No. - 3	शिक्षण सहायक / Teaching Assistant
पदों की संख्या / No. of posts	02 (Two)
न्यूनतम शैक्षिक अर्हता / Minimum educational Qualification	Post-Graduate Degree Science / Mathematics / Education. OR B. Tech / Bachelor of Engineering degree from a recognized University / Institute with minimum of 55% marks or equivalent grade (CGPA 5.5 and above).
अनुभव / Experience	Minimum 6 months of relevant experience as mentioned under 'Job requirements'
कार्य अपेक्षाएं / Job requirements	Incumbent is expected to do following: 1. To conduct hands-on activity workshops for students, teachers and for the general public. 2. To carry out assigned administrative work along with organization and maintenance of science equipment, materials, and supplies. 3. To create and maintain teacher networks. 4. Assist in planning workshops. 5. Assist in purchasing of materials & tools for various workshops. नोट / Note: While the job headquarters will be in Pune, traveling to different urban and rural areas across the country will be necessary.
नियुक्ति का कार्यकाल / Tenure of the appointment	Initially for a period of one year extendable for further period subject to satisfactory performance of the incumbent and continuation of the project.
समेकित परिलब्धियां प्रति माह / Consolidated emoluments per month	रु./Rs. 30,000/- to रु./Rs.35,000/- per month depending upon qualification/s and experience/s.

वॉक-इन इंटरव्यू की तिथि के अनुसार आवेदक की आयु / Age of applicant as on date of walk-in interview	Not more than 35 years
वॉक-इन इंटरव्यू की तिथि / Date of the walk-in interview	Tuesday, 14.10.2025
रिपोर्टिंग का समय/ Reporting Time	09.30 PM Candidates reporting after 10.00 AM will not be considered for the selection process.
स्थान / Venue	Guest House, Ground floor, IISER Pune Campus, Dr. Homi Bhabha Road, Pune 411008.

पद क्र. / Post No. - 4	प्रशासनिक सहायक / Administrative Assistant
पदों की संख्या / No. of posts	02 (Two)
न्यूनतम शैक्षिक अर्हता / Minimum educational Qualification	Bachelors' degree in Commerce / Bachelors' degree in Business Administration (BBA) with minimum 50% marks / equivalent grade.
अनुभव / Experience	Minimum 2 years of relevant experience as mentioned under 'Job requirements'
कार्य अपेक्षाएं / Job requirements	Incumbent is expected to do following: 1. Managing logistics, experience in day to day office work and financial transactions of the projects including accommodation bookings, and local transportation arrangements 2. Assist in purchasing of materials & tools for various workshops 3. GeM material procurement, tracking project and preparing budget summary. 4. Well versed in IT skills, MS-Office, Accounting software etc. 5. Drafting official letters for Education sector and government departments and communicating as per needs for the project. नोट / Note: While the job headquarters will be in Pune, traveling to different urban and rural areas across the country will be necessary.
नियुक्ति का कार्यकाल / Tenure of the appointment	Initially for a period of one year extendable for further period subject to satisfactory performance of the incumbent and continuation of the project.
समेकित परिलब्धियां प्रति माह / Consolidated emoluments per month	₹./Rs 30,000/- to ₹./Rs 40,000/- per month depending upon qualification/s and experience/s.

वॉक-इन इंटरव्यू की तिथि के अनुसार आवेदक की आयु / Age of applicant as on date of walk-in interview	Not more than 45 years
वॉक-इन इंटरव्यू की तिथि / Date of the walk-in interview	Tuesday, 14.10.2025
रिपोर्टिंग का समय/ Reporting Time	09.30 AM Candidates reporting after 10.00 AM will not be considered for the selection process
स्थान / Venue	Guest House, Ground floor, IISER Pune Campus, Dr. Homi Bhabha Road, Pune 411008

पद क्र. / Post No. - 5	मल्टी-टास्क सहायक / Multi-Task Assistant
पदों की संख्या / No. of posts	01 (One)
न्यूनतम शैक्षिक अर्हता / Minimum educational Qualification	12 th pass in any discipline.
अनुभव / Experience	Minimum 1-year experience in science laboratory and maintenance of laboratory science models.
कार्य अपेक्षाएं / Job requirements	The incumbent is expected to take care of daily management of science laboratory / STEM lab and other routine activities of the facility.
नियुक्ति का कार्यकाल / Tenure of the appointment	Initially for a period of one year extendable for further period subject to satisfactory performance of the incumbent and continuation of the project.
समेकित परिलब्धियां प्रति माह / Consolidated emoluments per month	₹./Rs 20,000/- to ₹./Rs 25,000/- per month depending upon qualification/s and experience/s.
वॉक-इन इंटरव्यू की तिथि के अनुसार आवेदक की आयु / Age of applicant as on date of walk-in interview	Not more than 35 years
वॉक-इन इंटरव्यू की तिथि / Date of the walk-in interview	Tuesday, 14.10.2025
रिपोर्टिंग का समय/ Reporting Time	12.00 PM Candidates reporting after 12.30 PM will not be considered for the selection process.
स्थान / Venue	Guest House, Ground floor, IISER Pune Campus, Dr. Homi Bhabha Road, Pune 411008

किसी भी प्रश्न के लिए कृपया निम्नलिखित ईमेल पते पर लिखें / For any queries please write to following email address: scienceactivitycentre@acads.iiserpune.ac.in या कॉल करें / Call on (020) 2590 8079

वॉक-इन इंटरव्यू के समय, आवेदकों को निम्नलिखित लाना होगा:

1. विधिवत भरा हुआ निर्धारित आवेदन पत्र (उसे डाउनलोड करने के लिए लिंक विज्ञापन लिंक के नीचे उपलब्ध है)
2. सभी मूल और स्व-सत्यापित फोटो प्रतियों का एक सेट:
 - i. जन्म तिथि के संबंध में प्रमाण पत्र
 - ii. शैक्षिक योग्यता के संबंध में अंक पत्र और प्रमाण पत्र (10 वीं से शुरू)
 - iii. आवेदन पत्र में उल्लिखित अनुभव के संबंध में सभी प्रमाण पत्र
 - iv. एक फोटो पहचान प्रमाण (सरकार द्वारा जारी)
3. एक हालिया पासपोर्ट आकार का रंगीन फोटोग्राफ।

At the time of Walk-in interview, applicants need to bring following:

1. Duly filled prescribed application form (Link to download the same is available below advertisement link)
2. All the originals and one set of self-attested photocopies of:
 - i. Certificate regarding date of birth
 - ii. Mark sheets and certificates (starting from 10th onward) regarding educational qualification
 - iii. All Certificate/s regarding experience/s as mentioned in the application form
 - iv. One Photo Identity proof (Government issued)
3. One recent passport-size color photograph.

पद के बारे में सामान्य जानकारी / विवरण

General Information / details about the post

1. नियुक्ति अस्थायी है और परियोजना की समाप्ति पर बिना किसी सूचना या मुआवजे के स्वतः समाप्त हो जाएगी।
The appointment is purely temporary and will terminate automatically without any notice or compensation on termination of the project.
2. नियुक्त व्यक्ति का निधीयन संस्था एवं आईआईएसईआर पुणे में नियुक्ति / अवशोषण का कोई दावा नहीं होगा।
The appointed person shall have no claim of appointment / absorption in Funding Agency or in IISER Pune.
3. आवेदक की नियुक्ति विशेष रूप से उक्त परियोजना के लिए लागू निधीयन संस्था के नियमों और शर्तों द्वारा शासित होगी।
The appointment of the applicant will be governed by the terms and conditions of the funding agency particularly applicable to the said project.

4. ऊपरी आयु सीमा, शैक्षिक अर्हता या अनुभव निर्धारित करने की तिथि वॉक-इन इंटरव्यू की तिथि होगी।
The prescribed date for determining the upper age limit, educational qualifications or experience shall be the date of walk-in interview.
5. निर्धारित शैक्षिक अर्हता मान्यता प्राप्त विश्वविद्यालयों / संस्थानों से प्राप्त होनी चाहिए।
The prescribed educational qualification should have been obtained from recognized Universities / Institutions.
6. निर्धारित शैक्षणिक अर्हताएँ / अनुभव आदि न्यूनतम हैं और उनके पास होने मात्र से ही उम्मीदवार चयन प्रक्रिया के प्रत्येक चरण में विचार किए जाने के हकदार नहीं हो जाते। जहां वॉक-इन इंटरव्यू के लिए उपस्थित होने वाले उम्मीदवारों की संख्या अधिक होगी तो, सभी पात्र उम्मीदवारों का साक्षात्कार करना सुविधाजनक या संभव नहीं होगा। जांच समिति की सिफारिश के आधार पर विज्ञापन में निर्धारित न्यूनतम शैक्षिक अर्हता / अनुभव को ध्यान में रखते हुए साक्षात्कार के लिए उम्मीदवारों की संख्या को एक उचित सीमा तक सीमित कर सकता है। अतः आवेदकों के हित में होगा कि वे आवेदन करते समय संबंधित क्षेत्र में सभी शैक्षिक अर्हताएँ एवं अनुभव का उल्लेख करें।
The prescribed educational qualifications and / or experience is the bare minimum and mere possession of same does not entitle candidates to be considered in each stage of the selection process. Where number of candidates appearing for walk-in interview is large, it will not be convenient or possible to interview all eligible candidates. Based on the recommendations of the Screening Committee, the number of candidates to be considered for the interview may be restricted to a reasonable limit after taking into consideration qualifications and experience over and above the minimum prescribed in the advertisement. Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the application.
7. चयन प्रक्रिया के दौरान आवश्यकता के आधार पर पदों की संख्या भिन्न हो सकती है।
Number of posts may vary depending upon the requirements during the selection process.
8. आवेदक के शैक्षिक अर्हता और / या अनुभव के अनुरूप आयु में छूट पर सक्षम प्राधिकारी के पूर्व अनुमोदन के साथ विज्ञापित अर्हता और अनुभव से अधिक योग्यता रखने वाले उम्मीदवारों के लिए विचार किया जा सकता है।
Age relaxation commensurate with educational qualification/s and / or experience/s of the applicant may be considered for candidates having qualification and experience higher than the advertised with the prior approval of the competent authority.
9. सक्षम प्राधिकारी के पूर्व अनुमोदन से प्राप्त आवेदनों के समूह के आधार पर अनुभव की आवश्यकता में छूट दी जा सकती है।
The experience requirement may be relaxed based on the cohort of applications received, with the prior approval of the competent authority.
10. यदि कोई चयनित उम्मीदवार पदभार ग्रहण नहीं करता है या पदभार ग्रहण करने के बाद इस्तीफा देता है, तो प्रतीक्षा सूची वाले उम्मीदवारों को पद पर नियुक्त किया जा सकता है।
In case, a selected candidate does not join or resigns after joining the post, waitlisted candidate/s may be offered the position.
11. साक्षात्कार के लिए उपस्थित होने के लिए कोई टीए / डीए स्वीकार्य नहीं होगा।
No TA/DA will be admissible for appearing for the interview.

12. किसी भी प्रकार की अंतरिम पूछताछ / पत्राचार / संचार पर इस मामले में विचार नहीं किया जाएगा।
No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
13. आवेदित पद के लिए राजनीतिक, या अन्यथा किसी भी रूप में प्रभाव, अयोग्यता के रूप में माना जाएगा।
Bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

अद्यतन जानकारी के लिए संस्थान की वेबसाइट को नियमित रूप से देखें।

For updates, the Institute website may please be seen regularly.

कुलसचिव / Registrar