



INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

PREBID CLARIFICATION ON TENDER NUMBER -IISER/PUR/1970/21

GROUP TERM INSURANCE POLICY FOR IISER PUNE EMPLOYEES

Refer tender published on Institute website www.iiserpune.ac.in and on CPP Portal on **17/03/2022**.

Pre-Bid meeting was held on **24/03/2022** at 3.00 PM and minutes of meeting is as under:

At the outset, the Chairman welcomed all the Members and the representative of the Prospective Bidders and briefed in general the scope of the tender and thereafter requested Assistant Registrar (S&P) to brief the bidders on the salient features of the tender.

The representatives present were satisfied with the replies given and it was informed that the corrections / additions / clarifications given, as discussed during the Pre-Bid Conference would be hosted on the website of IISER Pune and all the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid Conference before submitting their bids as stipulated in the Bidding Documents.

The other terms & conditions of the notice issued on our IISER website www.iiserpune.ac.in will remain unchanged. No more correspondence in this regard will be entertained

The meeting ended with vote of thanks to the Chair

24/03/2022

Sd/-
Assistant Registrar (S&P)

IISER PUNE
PRE-BID CONFERENCE FOR PREBID CLARIFICATION ON TENDER NUMBER -IISER/PUR/1970/21
GROUP TERM INSURANCE POLICY FOR IISER PUNE EMPLOYEES
QUERIES AND CLARIFICATION

S. No	Query/Clarification Sought	Clarification / Amendment
1	<p>Company exempted from payment of Tender Fee and EMD must upload requisite documents in support of their claim.</p> <p><u>Kindly confirm the criteria for the same</u></p>	<p>Bidders registered with any of the following agencies/ bodies as per Public procurement policy for Micro & Small Enterprises (MSE) order 2012 are exempted categories from payment of EMD provided that the registration certificate issued by any one of these below mentioned agencies must be valid as on close date of tender. Micro small or medium enterprises who have applied for registration or renewal of registration with any of these agencies/bodies but have not obtained the valid certificate as on close date of tender are not eligible for exemption.</p> <ol style="list-style-type: none">1) Khadi and Village Industries Commission (KVIC)2) National Small Industries Corporation (NSIC)3) Any other body specified by Ministry of MSME/GOI. To avail exemption it is mandatory to upload valid certificate. <p>The firm registered with /NSIC/MSME as manufacturer for the supply of the same category of item for which the party is submitting quotation will be exempted from submission of EMD. Intended parties will have to give proof of registration along with their quotation. EMD of the unsuccessful bidders shall be refunded</p>

		without any interest at the earliest after finalization of the purchase of concerned item.
2	Confirmation on existing insurance partner. Date of policy placement/ initiation of coverage <u>Kindly review the same.</u>	Presently, there is no insurance partner.
3	Date of policy placement/ initiation of coverage	Presently, there is no insurance policy.
4	Successful bidder has to submit security deposit of 3% of total annual premium paid to the insurer within 15 days of award of contract and will be retained with Institute till the expiry / termination of rate contract without interest. <u>Kindly review the same.</u>	Terms and condition of the tender remain unchanged.
5	Monthly addition/deletion need to be processed - within 45 days timeline - subject to availability of CD Balance only	Acceptable
6	Employees from a lower group may opt for coverage available for higher group. In which case, individuals should be allowed coverage of group subject to payment of applicable premium. - Sum insure will be capped at 10 times their annual CTC.	<u>Refer Page no 13. Clause No.22</u> Employees from a lower group may opt for coverage available for higher group. In which case, individuals should be allowed coverage of group subject to payment of applicable premium
7	Death claim documents required for settlement - a. Claimant statement b. PAN copy of nominee c. Aadhar card copy of nominee d. Cancelled cheque / Bank pass book copy e. Original Death Certificate from competent authority f. Other relevant documents may be requested - at time of claim notification.	Documents, will be provided to insurance company as and when required.
8	Is this a fresh scheme or existing renewal?	This is the fresh scheme.
9	Is it a Voluntary or Compulsory scheme for the employees	This is Voluntary scheme for the permanent employees