



INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

(An Autonomous Institution, Ministry of Education, Govt. of India)

IISER Pune Campus, Dr. Homi Bhabha Road, Pune-411 008.

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No: 54(2) /IISER/Pune/2022-23/144

Dated 06 / 06 / 2022

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the undersigned on behalf of the Director, IISER Pune for the work mentioned below up to 3.00 PM on 14/06/2022 from approved and eligible contractors registered with anyone of CPWD, Maharashtra State PWD, Railways, and MES in appropriate category for electrical (B&C) works. The quotations will be opened at 3.30 PM on the same day.

NAME OF WORK: - Annual comprehensive maintenance contract for passenger lift 2 nos (make Johnson Lifts Private Limited) at Guest house, IISER Pune , Year 22-23

Terms and Conditions:

- 1) The applicant should be approved and eligible contractors registered with anyone of CPWD, Maharashtra State PWD, Railways, MES in appropriate category for electrical works. OR Applicant should be Authorized service dealer or OEM in field of Supply, installation, testing and commissioning, maintenance of Lifts with minimum five years' similar work experience.
- 2) Applicant should submit attested or notarized copies of the experience certificate for the work completed within last five years from client department with copy of completion certificate to along with the quotation. Bidders not meeting the minimum eligibility criteria shall be summarily rejected.
- 3) Time period for completion of work shall be **01 Years** from the date of placing the work order by IISER Pune. The act of backing-out after opening of quotation will debar such agencies for participating in the future quotations of IISER PUNE. Bidder may e-mail queries on maintenance@iiserpune.ac.in or submit to IISER PUNE office in hard copy on all working days one day before submission date of quotation as specified above.
- 4) Notice Inviting Quotation (NIQ) document may be obtained from IISER PUNE at 121, Engineering Section, Main Building, IISER PUNE Campus, Dr. Homi Bhabha Road, Pashan, Pune - 411008 between 10 AM to 4 PM on all working days before date of submission. Applicant may submit quotation by obtaining NIQ document from IISER PUNE website at <http://www.iiserpune.ac.in/links/tender-notices-and-eoi>
- 5) All agencies need to submit their quotation in hard copy in sealed envelope on and before 3 PM on 14/06/2022. Quotation received after the date & time specified above shall not be accepted. Any delays, postal delay etc. will not be entertained. Agency should quote for all the items in the BOQ. Rates quoted in words shall be treated as Final for deciding L1 bidder. The bid shall



be submitted in the original bid document (as issued by the IISER, Pune or Webcopy super scribing the name of work. Quoted rates shall be valid for 60 days from the date of opening of quotations. Rates shall be quoted in hand writing at the spaces provided in NIQ document.

- 6) Quotations will be opened on the same day at 3.30 PM in the presence of agency or their authorized representatives, if any. The offer of the agency should be commercially clear including acceptance of all terms and conditions of this Quotation by the agency. IISER Pune reserves the right to accept or reject the quotation/s without assigning any reasons.
- 7) Quotations submitted with any conditions shall be treated as conditional quotations and shall be summarily be rejected by IISER PUNE.
- 8) Quoted rates should be inclusive of cost of all the materials, labour cost, GST, all taxes, octroi, duties, cost of sample and fees towards testing of materials in labs, royalties etc. complete. Nothing extra shall be paid separately. No, Bidder shall contact the IISER, Pune on any matter relating to his bid from the time of the bid opening to the time of issue of work order. Any effort by the Bidder to influence the IISER's bid evaluation, bid comparison or contract award decisions, may result in the rejection of his bid.
- 9) All approved makes shall be as specified in BOQ and as per CPWD specifications, agency should put-up technical data and obtain prior approval on makes of various materials of IISER PUNE before taking-up work. The successful agency shall make his own arrangement for all Tools & tackles for work etc complete in view of completion of work. Electricity shall be provided free of cost to agency at one source, agency should make own arrangement to safely tap of power from source to work location. No advance payment shall be made by IISER Pune. Quoted rates should be including GST, TDS and other applicable taxes. Income Tax and labour cess will be deducted from the bills of the work.
- 10) Specification for the work to be carried out as per BOQ, latest CPWD specification, IS specifications & as per instruction of IISER PUNE whenever specification CPWD/ IS specification are not available.
- 11) The contractor shall ensure that minimum wages should be paid to the labours and employees in accordance with labour laws. All the safety measures shall be followed by the L1 agency as per prescribed norms during execution of work with all the necessary safety tools etc. Executing Agency shall be sole techno-commercially responsible for the strict adherence of safety norms and allied compensations etc.

Encl :

- a. Scope of work
- b. Schedule of Quantity

Superintending Engineer IISER Pune



Scope of work :

Scope of comprehensive Annual maintenance Contract (CAMC) :

Lift makes : Johnson Lifts Pvt Ltd.

1. Diagnose the fault and rectify the defects detected in reasonable time with in 4 hours.
2. Repair / replace the faulty parts etc of the equipment's.
3. Carry on the preventive maintenance (at least once in a month) as per schedule of OEM maintenance manual.
4. Attend all break down calls as and when required.
5. Upkeep the system, recording, required reading and maintenance of log book of works carried out.
6. Diagnose the fault and rectify the defects detected in reasonable time within 4 hours.
7. Repair / replace the faulty parts etc. of the equipment's.
8. Carry on the preventive maintenance (at least once in a month) as per schedule.
9. Attend all break down calls as and when required.
10. Upkeep the system, recording, required reading and maintenance of log book of works carried out.
11. Servicing, maintenance and replacement shall be done with the knowledge of Executive /Assistant Engineer (E) , IISER Pune.
12. Lift battery, inverter, UPS, car fan and blowers are being in scope of agency and should be replaced / repaired by the agency as required within stipulated time period.

Repair and breakdown service : Repair coverage

All parts and components fitted by the OEM will be original parts or components. If original parts or Components are not available, the parts or components fitted will be equal quality and functionality. Agency liability to IISER Pune for any defects in design, materials or workmanship relating to parts and components shall be limited to the replacement of spare parts or components as defined by this article.

Refinishing, repair or replacement of following components are outside the scope of this contact:

- i. Elevator car enclosure
- ii. Elevator car and landing door panels / gates
- iii. Alarm bell / Buzzer



iv. Incoming electrical wiring up to main switches in the machine room.

V Main switches in the machine room

vi. Any other equipment or accessory not forming part of the initial supply of the elevator equipment although provided as a necessary accessory by or to the customer. This includes accessories such as EBD/KRD, Intercom, LAS, BMS, DCS, E-link & other indicators.

vii. Decorative items including mirror and hand rail.

1. Provision of services by the agency :

Agency shall perform the maintenance services as agreed to in the contract and in these General Terms and conditions. In performing the said services, agency shall take all reasonable steps to maintain the equipment in proper operating condition. Agency shall use trained and appropriately supervised personnel to perform the maintenance services. The maintenance services shall be conducted during the normal working hours. Agency during its normal working hours, shall send at regular intervals and as frequently as the company thinks necessary, having regard to the age, nature and condition of the elevator, a technician to systematically inspect, adjust and lubricate the parts of the elevator to the extent necessary to maintain the elevator in satisfactory working order. Upon notification by the customer of a breakdown or failure, agency shall send as soon as may reasonably be possible a technician to carry out necessary repairs in order to restore the equipment to satisfactory working condition. Agency will carry out according to its standards customary annual safety test to examine all safety devices. Agency will not be required to make any other tests. Agency will either be required to install new attachments nor to make replacement its parts of a different design to the elevator whether or not recommended or directed by Insurance companies or by governmental or non-governmental authorities. The agency reserves the right to keep the control cubical locked.

The equipment under contract will remain out of commissioning while the maintenance process is being carried out. No one will be allowed to use equipment during this period.

2. Provisions the IISER Pune

The IISER Pune shall promptly inform agency of any unsatisfactory operation or performance of the equipment, any accidents or incidents involving the equipment or any change in the use of the Equipment. The IISER Pune shall be responsible for all wiring in the building structure and power supply necessary for the functioning of the



equipment. The IISER Pune shall comply with all applicable Legislative requirements, including occupational safety and health regulations. The IISER Pune shall keep sills, machine room and pit clean. The IISER Pune shall instruct all person using the elevator to use it all times in accordance with the Agency's reasonable instructions. The IISER Pune shall ensure to prevent misuse or vandalism of the elevator.

The IISER Pune shall ensure that two trained persons in the building will be available for emergency rescue of trapped passengers. The IISER Pune shall nominate two persons by name and designation for intimating breakdown if any, to agency with clear understanding that instructions of only such persons will be attended by agency.

The IISER Pune shall keep the machine room under lock and key. The IISER Pune shall not to allow any other person, either his own or a third party to meddle with, repair or rectify any of the elevator components during the subsistence of this contract with the explicit understanding that any breach of this clause will relieve agency of all further obligations under this contract.

3. Agency parts and components

All parts and components fitted by the OEM will be original parts or components. If original parts or components are not available, the parts or components fitted will be of equal quality and functionally and approval of OEM is required. It is hereby specifically agreed that the OEM would not in any way be liable to replace or repair free of charge, under this contract any damage caused to all part of the elevator as a consequence of a faulty electrical system, power fluctuations. Third party interventions, fire water seepage flooding etc. In such as event all repairs and replacements as may be necessitated would be carried out at the cost and expense of the consumer. It is recommended that the customer should take adequate protection from insurance or similar companies to safe guard the equipment for damages that would occur due to such causes. In such an event the cost of repair or replacement should be reimbursed to OEM without any condition or limitations. Where materials, components parts or assemblies are no longer available due to obsolescence or if they have permanently taken out of production by the original supplier, then the supply and use of alternative replacement materials, components parts or assemblies (as the case may be) will beat the cost of the customer. In the event the OEM consider themselves unable to supply any materials or parts for the purpose of this agreement, then this agreement shall forthwith terminate without prejudice to the agency's accrued rights and without any liability to the agency for such termination.



4. Limitation of liability

Notwithstanding any other provision or indemnities in this contract, in no event shall the agency be liable to the other party for any loss of profit, use, contracts, business, customers, good will, contractual liabilities of others or for any indirect or consequential loss or damage, which may be suffered by the other party in connection with contract. The agency's maximum aggregate liability under or in relation with this contract shall in no event exceed an amount equal to one year's contract value per equipment.

5. Termination of contract

The contract shall remain in force for the contract duration period, unless cancelled in writing by either party, by issuing 30 days' notice prior to the desired date of termination. Either party may terminate the contract, without satisfying the breach time requirements, by giving a written notice to the other party. In the vent of that the other party goes into liquidation either compulsorily or voluntarily, or a receiver, administrator or administrative receiver is appointed in respect of the whole or any part of its assents, or if the other party commits a materials breach of the contract and the said breach has not been remedied within thirty (30) days after receipt of written notice setting forth particulars describing the alleged breach. Further, IISER Pune has right to terminate the contract in the vent the main purpose of the use of the equipment has materially changed by a third party without the prior written approval by IISER Pune during the contract duration period or the ownership of the building where the equipment is located is changed.

6. Payment Terms

- a. Advance payment is not preferable, so the agencies should avoid it. Payment will be made quarterly/monthly after satisfactory completion of work.
- b. Taxes, if any, will be deducted from bill / Tax invoice at the prevailing rates.
- c. This is a comprehensive annual maintenance contract which includes all minor and major parts, consumable etc.
- d. Bidder shall inspect the system before quoting. A bidder shall deem to have full knowledge of installation whether he inspects it or not.
- e. The institute reserve the right to accept or reject any or all the tenders in part or in full or may change the tender conditions at any stage, even during contract period, without assigning any reasons or to distribute the whole work between two or more contractors.



- f. The repair work is to be carried out within the premise of the institute. In the event of major repairs, if any of the machines required to be taken outside institute premises, the same will be allowed to be taken outside only with the written permission of the institute like gate pass. No separate charges on account of labour and transportation would be paid by the institute for the purpose.
- g. Taxes will be deducted at the source as per rules.
- h. The tenders are requested to go through the instructions, terms and conditions given in the tender document and the general terms and conditions attached herewith.
- i. Only OEMs or their authorized service dealers / distributes with valid TIN & PAN nos are eligible to participate in the tender bid.
- j. Conditional tenders are liable to be summarily rejected.
- k. The contractor shall be responsible for behavior and conduct of its workers. Work with doubtful integrity or having a bad record shall be engaged by the contractor. In this regard, it is also to be stated that the antecedents of the mechanics / laborers to be deployed by the firm for execution of AMC work, may be got verified from the local police.
- l. The institute will be at the liberty to ask for source and proof of procurement of material used to repair / replacement of the machines.

All the substandard material if brought by contractor shall be rejected and shall have to be removed by him at his cost from the site immediately and this office will not be responsible for the safe custody of the same

7. Work Guidelines

- a. The CMC work to be carried out in the presence of IISER Pune representative.
- b. The work should be executed to the entire satisfaction of the Engineer in charge.
- c. The agency will comply with all statutory requirements in respect of the work.
- d. The agency will be responsible for the safety of personnel deployed by them for the work at the site. In case of any accident / incident which may involve any injury or loss of life to the personnel deployed by the agency, IISER in no way shall be responsible for such happenings and will not be liable for any type of compensation to any party. Safety of personnel deputed will be whole sole responsibility of the concerned agency.
- e. All breakdowns calls shall be attended free of cost.
- f. The agency will provide minimum twelve free services in a year.



- g. The agency shall attend unlimited breakdown calls in between routine service calls immediately on receipt of breakdown calls free of cost.
- h. The agency will have to attend any breakdown call within four hours of intimation during working hours and by the beginning of the next day if intimated after office working hours., otherwise penalty at Rs. 1000 /- per day of down time will be levied. The same applies in case of major fault or overhauling, if it not rectified and not made working within five days. The agency will have to ensure that all necessary spare or replacement parts arrive on time to the site to make the system working in time. Maximum penalty is limited to 10 % of the contract value. Engineering in charge shall have all right to apply this clause considering all internal and external factors.
- i. While handing over the passenger lift at the end of the contract these should be in perfect working condition. Any defects found have to be rectified by the agency or else the net cost of the repairs will be charged on the agency's account. During the contract, if any mishap occurs due to faulty repairs or any of its part, it will be the responsibility of the agency to compensate the loss on account of injury to any person/property. IISER, on any account, shall not be responsible for the loss. OEM/authorized agency to indemnify IISER Pune for the same.
- j. All government regulations must be followed during examination and repairs of equipment's.
- k. The agency will also have to ensure that the lifts are properly lit, fans are working and the lifts are clean at least those place which are hard to reach normally. It is preferred that the agency takes responsibility for battery replacement, lift lights, fan repair / replacement. Proper service reports/log books have to be maintained by the agency. Only qualified, skilled and experienced technicians have to be deployed by the agency to carry out the lifts related work.

Sign and Stamp of the agency.



Name of work : Annual comprehensive maintenance contract for passenger lift 2 nos (make Johnson Lifts Private Limited) at Guest house, IISER Pune, Year 22-23

Note : Quoted rates should be inclusive of cost of all the materials, labour cost, GST, all taxes, duties, lab test charges, royalties, etc as complete. Nothing extra shall be paid separately.

SL. NO	Item	Qty	Rate per year (In words and figure) Rs.	Amount Rs.
1	Annual comprehensive maintenance contract (APMC) Johnson Lift . As per attached terms and condition of contract.	02 Nos		
			Total Rs.	

Superintending Engineer, IISER Pune

