

ENQUIRY

	All Communications to be addressed to The Director IISER PUNE for the attention of INCHARGE S & P FOR DIRECTOR	
	Tender Enquiry No:	IISER/PUR/1575/23
	Date	24/11/2023

Sir/Madam,

Subject: REQUEST FOR QUOTATION DUE DATE: 04/12/2023

Please send your Principal quotation in a sealed cover for the following items with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at **purchase@iiserpune.ac.in**

S. No:	Description of Material	Quantity
1.	Sports Track Suit (As Per Attached Specifications)	As Per Attached Specifications
2.	Sports Jersey – Customized (As Per Attached Specifications)	As Per Attached Specifications
1. Quotation received after due date will not be considered at all 2. /Fax/Telex Quotation will not be considered. 3. Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation. 4. We do not accept the advance payment terms or through bank against documents.		Assistant Registrar (S&P)

TERMS AND CONDITIONS FOR ENQUIRY.

1. Quotation should be SEALED and mention the ENQUIRY NO: DATE and DUE DATE on the envelope.
2. The quotations will be accepted only upto 5.00 p.m. The quotations will be opened in the presence of the representatives, if any, of the quoting firm at 3.30 p.m. on the next working day of the due date.
3. Your offer should be valid for a period of 60 days from the date of opening of the quotations/tenders
4. Break up of individuals cost of items should be provided.
5. Your rate should include packaging and forwarding charges. In case of quotation F.O.R. destination Insurance should also be covered. The good should be insured in your favor against theft, loss, damage or breakage during transit.
6. We are prepared to consider the offer for the material, either from indigenous manufacturer or of foreign manufacturer or available from ready stock. Any offer to supply on forward Delivery Basis under supplier's own import quota license will also be considered.
7. **Delivery Period / Timeliness**
The deliveries & installation must be completed **within 15 days**, after placement of purchase order. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet these expectations, as are tightly linked to IISER, PUNE's plans of completing the project within the time frame.
8. **Penalty for delayed Services / LD**
 - 8.1. As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the IISER will forfeit SD and also LD clause will be applicable /enforced.
 - 8.2. **If the supplier fails to Supply, Install as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.**
 - 8.3. IISER, PUNE reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit
9. **The price criteria should be on F.O.R., IISER PUNE. Govt. Levies like GST. if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST, if any.**
10. The Quotation should have the following (In case the quote is in foreign currency):
11. **We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.**

Modes of Payment

Payment will be made directly to the suppliers by RTGS/NEFT after receipt of the goods, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.

i) Payment will be made directly to the suppliers by wire transfer for 100% of the Invoice value after receipt of the goods in our Stores, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.

12. Please provide a compliance table with your quotation in the following format:

Item	Specification asked	Specification Quoted for	Departure and remarks

Please provide sufficient technical details with your quotation (in the form of brochures, spec sheets or tech notes) such that every point should be independently verifiable. Marking the details on the accompanying material will be greatly appreciated.

13. **Fall clause:**

The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.

14. Purchase orders (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years else, your bid shall not be evaluated further.

15. The quotations are liable to be rejected if any of the above condition is not complied.

16. Printed condition of the tenders/quotations shall not be binding on us.

17. The acceptance of the quotation will rest with the Director, Indian Institute of Science Education and research (IISER) Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.

Specification – Track suit

Sl. No.	Name of the item	Specification
01	Track suit	Track Suits of International quality made of Micro super or super polyester mixed cotton or Micro pitch fabric materials with inner lining throughout
		In the upper and lower tracks suits with good quality elastic at the waist and cuff. The Track Suits should be of superior quality meeting specified standards of water-resistance, light weight, shrink resistance and suitable for all type weather conditions.
		Color – Multicolor or contrasting panels
		Upper track: With full front Fastener and two side pockets or Side Pocket Closure with Slide Fastener.
		Lower portion: With string along with elastic, two side big pockets with Slide Fastener. Pocket Fasteners are BIS Marked. The bottom of the lower track suit should be open type.
		All Tracksuits sizes are according to International Standard size like; Small, Medium, Large, XL & XXL.
02	Sample	Logo – Type of Logo – Institute logo with rubber print Number of Logos on Upper - 1 Size, Design and Location of Logo – 2.5-inch X 2.5 inch and right side of the chest
		Print – Name Print – Institute Name with rubber print Number of print on Upper – 1 Size, Design and Location of Logo – 2.5-inch X 10 inch and upper side of the back
		Preferable brand of Track Suits is Nike, Adidas, Reebok, Puma, Shivnaresh, Dida, Vats, Tyka only.
03	Sizes	<ol style="list-style-type: none"> 1. Small (S) – 26 2. Medium (M) – 82 3. Large (L) – 44 4. Extra Large (XL) – 07 5. Extra Extra Large (XXL) – 01 <p>Total - 160</p>

Specification – Sports Jersey customized

Sl. No.	Name of the item	Specification
01	Sports Jersey	Jersey of International quality made of super polyester
		Material should be of superior quality meeting specified standard of water resistance, light weight, shrink resistance and suitable for all kind of weather conditions.
		Color – Multicolor or contrasting panels Sublimation Printing per buyer's requirements
		T-shirt: The t-shirt designs we need are in different patterns depending on the game (i.e. Round neck or stand collar or V neck and Full sleeve, half sleeve, sleeveless, and cut sleeve) as per buyer's requirements.
		Short: The shorts design we need are in different patterns depending on the game (i.e. normal short and Long short) with string along with elastic.
		All Jersey sizes are according to International Standard size like; Small, Medium, Large, XL & XXL. The sizes are accordingly
02	Sample	Logo – Type of Logo – Institute logo with sublimation print Number of Logos on Upper - 1 Size, Design and Location of Logo – 2.5-inch X 2.5 inch and right side of the chest
		Print – Name Print – Name of player and Jersey number with sublimation print Number of print on Upper – 2 Size, Design and Location of Logo – 2.5-inch X 10 inch and upper side of the back
03	Sizes	<p>One sample (each) must be send to IISER Pune for evaluation. Without sample, vendor will be considered as technically disqualified. Sizes will be provided along with the purchase order</p> <ol style="list-style-type: none"> Athletic: - Half sleeve and shorts Small (S) – 03 Medium (M) – 07 Large (L) – 07 Badminton: - Half sleeve and shorts Small (S) – 01 Medium (M) – 04 Large (L) – 01 Basketball: - Cut sleeve (stand collar) and Long shorts Medium (M) – 03 Large (L) – 05 Extra Large (XL) – 03 Extra Extra Large (XXL) – 01 Carrom: - Half sleeve and shorts Medium (M) – 01 Large (L) – 02 Extra Large (XL) – 01 Chess: - Half sleeve and shorts Small (S) – 01 Medium (M) – 03 Large (L) – 01 Extra Large (XL) – 01 Cricket: - Full sleeve (stand collar) and lower Medium (M) – 11 Large (L) – 01

		<p>Half sleeve (stand collar) and lower Medium (M) – 01 Large (L) – 02</p> <p>7. Football: - Half sleeve (round neck collar) and shorts Small (S) – 03 Medium (M) – 09 Large (L) – 02</p> <p>8. Kabaddi: - Half sleeve (round neck) and shorts Medium (M) – 02 Large (L) – 09</p> <p>9. Kho-Kho: - Half sleeve (round neck) and shorts Small (S) – 01 Medium (M) – 05 Large (L) – 05</p> <p>10. Table Tennis: - Half sleeve (stand collar) and shorts Medium (M) – 02 Large (L) – 02</p> <p>11. Lawn Tennis: - Half sleeve (stand collar) and shorts Small (S) – 02 Medium (M) – 03</p> <p>12. Volleyball: - Half sleeve (stand collar) and shorts Medium (M) – 07 Large (L) – 03 Extra Large (XL) – 01</p> <p>For women Jersey: - Short half sleeve (round collar) and long shorts Small (S) – 16 Medium (M) – 16 Large (L) – 02 Extra Large (XL) – Extra Extra Large (XXL) – 01</p> <p>Total – 150 Sports Jersey / Shorts /Lower</p>
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