



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE
FILE NUMBER - IISER/PUR/0097/24
PREBID CLARIFICATION ON GeM BID NUMBER - GEM/2024/B/4879528

MANPOWER OUTSOURCING SERVICES

मैनपावर आउटसोर्सिंग सर्विसेज के लिए 10/06/2024 को संस्थान की वेबसाइट www.iiserpune.ac.in और जीईएम पोर्टल पर प्रकाशित एक खुली निविदा देखें।

Refer to an open tender published on the GeM portal and Institute website, www.iiserpune.ac.in on 10/06/2024, for Manpower Outsourcing Services.

प्री-बिड मीटिंग 19/06/2024 को शाम 3.00 बजे आयोजित की गई और बैठक का कार्यवृत्त निम्नानुसार है:
Pre-Bid meeting was held on 19/06/2023 at 3.00 PM and minutes of meeting is as under:

प्रारंभ में, समिति ने सभी सदस्यों और संभावित बोलीदाताओं के प्रतिनिधियों का स्वागत किया और सामान्य तौर पर निविदा के दायरे की जानकारी दी और उसके बाद सहायक कुलसचिव (भांडार एवं क्रय) से बोली लगाने वालों को निविदा की मुख्य विशेषताओं के बारे में जानकारी देने का अनुरोध किया।

At the outset, the committee welcomed all the Members and the representative of the Prospective Bidders and briefed them in general on the scope of the tender and thereafter requested the Sr.Assistant Registrar (S&P) to brief the bidders on the salient features of the tender.

उपस्थित प्रतिनिधि दिए गए उत्तरों से संतुष्ट थे, और यह सूचित किया गया कि दिए गए सुधार/परिवर्धन/स्पष्टीकरण, जैसा कि बोली-पूर्व सम्मेलन के दौरान चर्चा की गई थी, आईआईएसईआर पुणे की वेबसाइट पर होस्ट किए जाएंगे, और सभी संभावित बोलीदाताओं को यह करना आवश्यक है। बोली दस्तावेजों में निर्धारित अनुसार अपनी बोलियां जमा करने से पहले अनुबंध-III में परिशिष्ट के साथ बोली-पूर्व सम्मेलन की कार्यवाही का संज्ञान लें।

The representatives present were satisfied with the replies given, and it was informed that the corrections/additions/clarifications given, as discussed during the Pre-Bid Conference, would be hosted on the website of IISER Pune, and all the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid Conference **along with the Addendum in Annexure-III** before submitting their bids as stipulated in the Bidding Documents.

हमारी आईआईएसईआर वेबसाइट www.iiserpune.ac.in और GeM portal पर जारी नोटिस के अन्य नियम और शर्तें अपरिवर्तित रहेंगी। इस संबंध में और कोई पत्राचार नहीं किया जाएगा।

The other terms & conditions of the notice issued on our IISER website, www.iiserpune.ac.in, and GeM portal will remain unchanged. No more correspondence in this regard will be entertained.

बैठक अध्यक्ष के धन्यवाद प्रस्ताव के साथ समाप्त हुई।

The meeting ended with vote of thanks to the Chair.

27/06/2024

27/06/2024

Sd/-

वरि.सहायक कुलसचिव (भांडारण एवं क्रय)

Sr.Assistant Registrar (S&P)

TECHNICAL AND COMMERCIAL QUERIES AND CLARIFICATION**MANPOWER OUTSOURCING SERVICES**

S. No.	Query/Clarification Sought	Clarification / Amendment
1	<p><u>Bid document Page 6 Para 1:</u></p> <p>Physically submitting the MSME certificate in an envelope to IISER may be waived off as the same is uploaded while submitting the bid.</p>	<p><u>Bid document Page 6 Para 1:</u></p> <p>The bidder may upload the MSME certificate in the bid document.</p>
2	<p><u>Bid document, Technical bid / PQC, Page no. 7</u></p> <p>The requirement of attaching a complete document of about 33+ pages duly signed and stamped by the contractor may be waived off since we are attaching the "Terms and Conditions letter duly signed as given in Annexure III.</p>	<p><u>Bid document, Technical bid / PQC, Page no. 7</u></p> <p>The terms and conditions letter duly signed as given in Annexure III is accepted.</p>
3	<p><u>GeM bidding document Page 8 Para 9:</u></p> <p>Awarding a contract to the bidder with the highest Annual Turnover amongst L-1 bidders deprives other L-1 bidders who may be equally or more capable. Therefore, propose that all L-1 bidders may be permitted to give a presentation to the elite panel appointed by IISER to award the contract on the basis of the presentation.</p>	<p><u>GeM bidding document Page 8 Para 9:</u></p> <p><i><u>This clause stands deleted from the GeM bid</u></i></p> <p>In case of multiple bidder emerging as Lowest I (L 1), the contract shall be then awarded to the bidder amongst L1 with the highest average annual turnover of the last three</p> <p><u>The following clause is incorporated in the GeM bid.</u></p> <p><i><u>In case of multiple L1 bidders against this bid, the Institute will use the 'Run L1 selection' feature wherein the system randomly identifies an L1 seller. It works on pseudorandom number generator algorithms, which is the system generator based on linear congruential algorithm.</u></i></p>
4	<p><u>Page Number. 6 & 8 of the Bid Document (GeM),</u></p> <p>The clause mentions that in case of multiple bidders emerging as L1, the contract shall be awarded to the bidder with highest</p>	<p><u>Page Number. 6 & 8 of the Bid Document (GeM),</u></p> <p>This clause stands deleted from GeM bid</p>

	<p>average annual turnover in the last 3 years. But, as per the pg. no. 13 of the Bid Document, clause "Disclaimer", pt. no. 15, it states that in case of multiple L1 bidders, the buyer shall award the contract through Random Algorithm executed by the GeM system. Hence, it is seen that there is contradiction amongst the clauses.</p> <p>We feel that the earlier stipulation of awarding the contract to the bidder with highest average annual turnover in the last 3 years is the right way taking into account the huge scope of tender. Any bidder with highest turnover will prove to be beneficial in terms of the financial soundness of his Organization and his ability to carry out the operations smoothly.</p> <p>Hence, we sincerely request the Authority to kindly award the contract to the bidder with the highest average annual turnover in the last 3 years in case of multiple bidders emerging as L1 and make necessary changes in the bid document.</p>	<p>In case of multiple bidder emerging as Lowest I (L 1), the contract shall be then awarded to the Bidder amongst L1 with highest average annual turnover of last three</p> <p><u>Following clause is incorporated in GeM bid.</u></p> <p><i>In case of multiple L1 bidders against this bid, Institute will use 'Run L1 selection' feature wherein the system would randomly identify a L1 seller. It works on pseudorandom number generator algorithms which is the system generator based on linear congruential algorithm.</i></p>
5	<p>Please clarify that when the bidder was quoting the rate, the system was allowed to quote a lump sum rate.</p>	<p>Bidder should quote in commercial bid as per GeM methodology /mandate. However, bidder(s) should note that they cannot quote the service charges less than 3.85% (i.e. Rs. 37,53,750.00 per year) of the estimated cost (i.e. Rs. 9,75,00,000.00 per year) failing which their bid will be considered unresponsive and rejected.</p> <p>Please refer OM of Ministry of Finance, Department of Expenditure No.F.6/1/2023-PPD dated 06.01.2023 (Copy attached).</p>

ADDENDUM TO PRE-BID CLARIFICATION

TECHNICAL AND COMMERCIAL QUERIES AND CLARIFICATION

MANPOWER OUTSOURCING SERVICES

S. No.	Query/Clarification Sought	Clarification / Amendment
2.	<p><u>Bid document, Technical bid / PQC, Page no. 7</u></p> <p>The requirement of attaching a complete document of about 33+ pages duly signed and stamped by the contractor may be waived off since we are attaching the "Terms and Conditions letter duly signed as given in Annexure III.</p>	<p><u>Bid document</u></p> <p>Please note that point no (2), as given above in the pre-bid clarification document, is amended and modified as follows:</p> <p>The bidder should attach a complete bid document duly signed and stamped.</p> <p>Besides that, all the Annexures in the bid document must be attached along with the terms and conditions.</p>

No.F.6/1/2023-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

264 C, North Block, New Delhi.
Dated the 6th January, 2023.

OFFICE MEMORANDUM

Subject: Proposal on Minimum Floor price for minimum wage based Manpower Outsourcing Service.

The undersigned is directed to refer to Government e-Marketplace (GeM) OM No. 9/JS&ACEO/2022 dated 22.12.2022 regarding the subject cited above and to say as under:

- a. The minimum service charges in the procurement of Manpower Outsourcing Service may be fixed as 3.85% (3% profit plus transaction charges, which are 0.85% at present) as proposed by GeM.
 - b. The procuring entities can also fix the service charge above 3.85% with proper justification on file, wherever required. However, such charges should not exceed 7% (including transaction charges) in any case.
 - c. Least Cost System (LCS) may be considered for procurement, wherever appropriate, especially in high value cases.
2. This issues with the approval of Finance Secretary.

W
6/1/23
(Kanwalpreet)
Director (PPD)
Tel.No. 2309 3811
email: kanwal.irss@gov.in

To

Shri Prashant Kumar Singh,
Chief Executive Officer,
Government e-Marketplace,
2nd Floor, Jeevan Bharati Building,
Janpath, New Delhi.
e-mail: ceo-gem@gov.in