

### ENQUIRY

		All Communications to be addressed to The Director IISER PUNE for the attention of INCHARGE S & P FOR DIRECTOR	
		Tender Enquiry No:	IISER/PUR/1972/24
		Date	03/03/2025
<p>Sir/Madam,</p> <p><b>Subject: REQUEST FOR QUOTATION DUE DATE: 13/03/2025</b></p> <p>Please send your Principal quotation in a sealed cover for the following items with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at <b>purchase@iiserpune.ac.in</b></p>			
S.No:	Description of Material		Quantity
1.	<p>Sliding Chalk Board (As per attached list)</p> <p>Note: 2 Purchase orders should be attached (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years else, your bid shall not be evaluated further.</p>		(As per attached list)
<p>1. Quotation received after due date will not be considered at all</p> <p>2. Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation.</p> <p>3. We do not accept the advance payment terms or through bank against documents.</p>			<p><b>Yours Faithfully</b></p> <p><b>Sr. Assistant Registrar (S&amp;P)</b></p>

### Specification for sliding chalk board -

Supply & Installation premium quality ceramic sliding chalk board size 5400mmx1200mm as per following details. Before manufacture agency should submit detailed drawing with dimensions for approval. The agency must complete installation at the designated site within the agreed timeframe, Proper alignment and testing must be conducted post-installation as per following specification.

1. Supply & Installation heavy duty special aluminum section three track and rectangular in shape Silver anodized main track all-around of boards 45-50mm X 95-103mm X 2mm thick frame. -----Qty= 02 nos.
2. Supply Installation premium quality magnetic effect Green chalk board with ceramic coated steel surface. Factory fitted backside of board size 5350mm x 1100mm galvanized sheet 0.25mm thickness fixed to all boards. Board frame aluminum anodized frames will be ultra-series of 0.9mm thickness to ne back side board is fixed , additional of that frame for sliding track and side 25 X 50 X 1.2mm with 04 nos ABS Plastic. ---Qty= 02 nos.
3. Supply Installation premium quality magnetic effect Green chalk board with ceramic coated steel surface. Factory fitted backside of board galvanized sheet 0.25mm thickness fixed to all boards. Board frame aluminum anodized frames will be ultra-series of 0.9mm thickness to ne back side board is front sided two boards 2690mmx 1120mm are in easy to sliding position, additional of that frame for sliding track and side 25 X 50 X 1.2mm. with 04 nos ABS Plastic. -----Qty= 04 nos.
4. Supply & Installation MS zinc plated minimum 8mm thickness, suitable size L bracket to wall for supports to the board size 5400mmx1200mm , top side 03 nos ( Right, Center, Left ) and bottom side 03 nos ( Right, Center, Left ) with 8mm thickness long screws or fasteners. -----Qty= 02 Set
5. Supply & installation stainless steel roller bearing top and bottom side of sliding board to achieve smooth horizontal movements manually. Also Integrated chalk tray -----Qty= 06 pair

**TERMS AND CONDITIONS FOR ENQUIRY.**

1. Quotation should be SEALED and mention the ENQUIRY NO: DATE and DUE DATE on the envelope.
2. The quotations will be accepted only upto 5.00 p.m. The quotations will be opened in the presence of the representatives, if any, of the quoting firm at 3.30 p.m. on the next working day of the due date.
3. Your offer should be valid for a period of 180 days from the date of opening of the quotations/tenders
4. OEM Authorization should be submitted with the bid.
5. Break up of individuals cost of items should be provided.
6. Your rate should include packaging and forwarding charges. In case of quotation F.O.R. destination Insurance should also be covered. The good should be insured in your favor against theft, loss, damage or breakage during transit.
7. We are prepared to consider the offer for the material, either from indigenous manufacturer or of foreign manufacturer or available from ready stock. Any offer to supply on forward Delivery Basis under supplier's own import quota license will also be considered.
8. **Delivery Period / Timeliness**  
The deliveries & installation must be completed within 30 days, after placement of purchase order/after opening of LC. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet these expectations, as are tightly linked to IISER, PUNE's plans of completing the project within the time frame.
9. **Penalty for delayed Services / LD**
  - 9.1. As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the IISER will forfeit SD and also LD clause will be applicable/enforced.
  - 9.2. **If the supplier fails to Supply, install as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 0.5% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.**
  - 9.3. IISER, PUNE reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit.
10. **The price criteria should be on F.O.R., IISER PUNE. Govt. Levies like GST. if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST, if any.**
11. **We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.**

**Modes of Payment**

Payment will be made directly to the suppliers by RTGS/NEFT after receipt of the goods, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.

12. Please provide a compliance table with your quotation in the following format:

Item	Specification asked	Specification Quoted for	Departure and remarks

Please provide sufficient technical details with your quotation (in the form of brochures, spec sheets or tech notes) such that every point should be independently verifiable. Marking the details on the accompanying material will be greatly appreciated.

13. This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E.II dated 15th June 2017 and 4th June, 2020 and subsequent amendments to the order. Accordingly, preference will be given to the Make in India products while evaluating the bids, however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order in the technical bid itself.
14. **Fall clause:**  
The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.
15. Purchase orders (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years else, your bid shall not be evaluated further.
16. The quotations are liable to be rejected if any of the above condition is not complied.
17. Printed condition of the tenders/quotations shall not be binding on us.
18. The acceptance of the quotation will rest with the Director, Indian Institute of Science Education and research (IISER) Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.