



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे

( शिक्षा मंत्रालय , भारत सरकार का स्वायत्त संस्थान )  
डॉ. होमी भाभा मार्ग, पुणे: 411 008

## INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH (IISER) PUNE

(Autonomous Institute of Ministry of Education, Govt. Of India)  
Dr. Homi Bhabha Road, Pune-411008

### E-TENDER

ई-निविदा (ई-खरीद पद्धति)

### VOLUME I

**NAME OF WORK: PROVIDING ELECTRICAL POWER CABLE FROM G1 FEEDER TO  
PILLAR FOR PLANT PROPOGATION FACILITY AT IISER PUNE**

**एनआईटी / NIT No.: 45/IISER/Pune/2024-25**

Cost put to tender	:	Rs. 15.0 Lakh
Period of completion	:	02 (Two) months.
Cost of tender documents	:	Rs. 1,180/- i/c GST , ( Rs One Thousand eighty Only) , (non - refundable )
EMD	:	Rs. 30,000 /- (Rupees Thirty thousand Only)) <b>ONLY</b> <b>THOROUGH BIDDER'S ACCOUNT TO IISER PUNE ACCOUNT VIA RTGS</b> <b>NEFT / IMPS TRANSFER IS ACCEPTED</b>
Last dates & time to fill/upload the tender through e-tendering.	:	03 04 2025 up to 15 00 hrs
Time & date of opening of technical bids	:	04 04 2025 at to 15 00 hrs
Bid System	:	% Rate bidding

TO BE DOWNLOADED FROM CENTRAL PUBLIC PROCUREMENT (CPP) PORTAL <https://eprocure.gov.in/eprocure/app> OR INSTITUTE WEBSITE [www.iiserpune.ac.in](http://www.iiserpune.ac.in) AND BID IS TO BE SUBMITTED ONLINE ONLY THROUGH THE E-PROCUREMENT PORTAL UP TO THE LAST DATE AND TIME ONLY THROUGH CPP PORTAL ONLY.

### Critical Dates of Tender

Sr.No.	Particulars	Date	Time in hrs.
1	Date of Online Publication	25 03 2025	15 00
2	Technical and Financial bid Submission Start Date	25 03 2025	15 00
3	Technical and Financial bid Submission Close Date	03 04 2025	15 00
4	Closing date & time for Submission of EMD	03 04 2025	15 00
5	Opening of Technical bids	04 04 2025	15 00



# **INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH (IISER) PUNE**

## **VOLUME -I**

### **TECHNICAL BID**

**FOR**

**NAME OF WORK: PROVIDING ELECTRICAL POWER CABLE FROM G1 FEEDER TO  
PILLAR FOR PLANT PROPOGATION FACILITY AT IISER PUNE**

**NIT NO: 45/IISER/Pune/2024-25**

**TO BE SUBMITTED ONLINE AT <https://eprocure.gov.in/eprocure/app>**

**LAST DATE AND TIME OF SUBMISSION: UPTO 03/04/2025 UP TO 15.00 Hrs**

## Index

**Name of work : PROVIDING ELECTRICAL POWER CABLE FROM G1 FEEDER TO  
PILLAR FOR PLANT PROPOGATION FACILITY AT IISER PUNE**

**NIT NUMBER: 45/IISER/Pune/2024-25**

S.No	Item	Page Nos
1	E - Tender press notice	3 – 11
	<b>Section-I</b>	
1	i) Notice inviting e-tender	12 - 23
	II) Additional information to the applicants	24 – 26
2	Letter of transmittal	27
3	Integrity agreement	28 - 34
4	Annexure –I - Pre-Qualification Documents	35 – 47
5	CHECK LIST: (Details of Enclosures.)	48
	<b>Section-II-</b>	
6	% Rate Tender & contract for works	49 – 52
	<b>Section –III</b>	
7	- General conditions of contract-General Rules & Directions	53 – 59
8	Conditions of Contract	60 - 63
9	Clauses of Contract	64 – 111
10	Safety Code	112 – 116
11	Model Rules for the protection of Health and Sanitary arrangements	117 – 122
12	Contractor' Labour Regulations	123 – 129
14	Proforma of agreement	130-131
15	Proforma bank guarantee in lieu of bid security	132 – 134
16	Appendix- Clause 25	135

17	Proforma of Schedules <b>A to C</b>	136 - 142
18	<b>Volume-II:</b> Special conditions of contract and Particular /Technical Specifications & Tender drawings, Annex A, B, C, D	143 – 475
19	<b>Volume III – Financial Bid</b>	As per BOQ

**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE**

(An Autonomous Institution of Ministry of Education, Govt. of India)

Dr. Homi Bhabha Road, Pune - 411 008 I

Website: [www.iiserpune.ac.in](http://www.iiserpune.ac.in)



**Notice Inviting e-Tender (e-Procurement Mode)**

Date: 24.03.2025

Institute invites online % rate bid from the reputed construction contractors/agencies eligible as per the minimum eligibility requirements specified at clause No. 2 & 3 in TENDER document in open bid system for **"NAME OF WORK: PROVIDING ELECTRICAL POWER CABLE FROM G1 FEEDER TO PILLAR FOR PLANT PROPOGATION FACILITY AT IISER PUNE"**

Tender document can be downloaded from Central Public Procurement (CPP)

Portal <http://eprocure.gov.in/eprocure/app> or [www.iiserpune.ac.in](http://www.iiserpune.ac.in) . Documents and tender fees to be submitted online on or before 03.04.2025 by 15.00 hrs. Bids shall be opened on 04.04.2025 at 11.00 hrs.

NIT No : 45/IISER/Pune/2024-25

**Superintending Engineer**



## INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

(An Autonomous Institution, Ministry of Education, Govt. of India) Dr. Homi Bhabha Road, Pashan Pune – 411008.  
Tel: +91-020-25908082 Website: [www.iiserpune.ac.in](http://www.iiserpune.ac.in)

### **Tender NOTICE INVITING e-TENDER (e-Procurement mode)**

Indian Institute of Science Education and Research, Pune invites online % Rate bids from reputed construction agencies found eligible as per the minimum requirements defined in clause 2 & 3 of NIT for the work mentioned below. Work executed for private body will be considered only if contractor/ firm produces tax deduction at source certificates.

#### **Brief Details of Tender:**

Sr. No.	Description of work in Brief	Approx. Estimated cost put to bid (Rs.)	Earnest Money (Rs.)	Period of Completion	Last date & time of online submission of Technical and Financial bid	Time & date of opening of technical bids
1	2	3	4	5	7	8
1.	PROVIDING ELECTRICAL POWER CABLE FROM G1 FEEDER TO PILLAR FOR PLANT PROPOGATION FACILITY AT IISER PUNE NIT NUMBER: <a href="#">45/IISER/Pune/2024-25</a>	15.0 Lakh	30,000	02 Months	03 04 2025 at 15 00 hrs	04 04 2025 at 15 00 hrs

The Tender Document can be downloaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app> or Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) and bid is to be submitted online only through the E-procurement portal up to the last date and time of submission of tender. Bidders may send queries to [engg@iiserpune.ac.in](mailto:engg@iiserpune.ac.in).

### Critical Dates of Tender

Sr.No	Particulars	Date	Time in hrs.
1	Date of Online Publication	25 03 2025	15 00
2	Technical and Financial bid Submission Start Date	25 03 2025	15 00
3	Technical and Financial bid Submission Close Date	03 04 2025	15 00
4	Closing date & time for Submission of EMD	03 04 2025	15 00
5	Opening of Technical bids	04 04 2025	15 00
6			

**No manual bids will be accepted. All quotation (both Technical and Financial should be submitted in the E-procurement portal).**

**Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 0120-4200462, 0120-4001002, and 91-8826246593.**

**1. Information & Instructions for Online Bid Submission:**

This tender document has been published on the Central Public Procurement Portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) & Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) . The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app> .

- 1.1 The intending bidder must read the terms and condition of NIT carefully. Bidder should submit his bid only if he considers himself eligible and he is in possession of all the required documents.
- 1.2 Bid documents should be submitted online complete in all respect along with requisite amount of tender fee (cost of bid documents). Complete set of tender documents comprising Volume-I,II,III has been made available at e-tender portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app))
- 1.3 The bidder would be required to register at e-tender portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) For submission of the bids, the bidder is required to have digital Signature Certificate (DSC) from one of the authorized Certifying Authorities.
- 1.4 Information and instruction for bidders posted on website shall form part of the bid document.
- 1.5 The bid document consisting of Vol. I – Technical bid, Vol-II- Technical specifications, Vol-III- Financial Bid (BOQ) and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) free of cost.
- 1.6 However, the bid can only be submitted after uploading the mandatory scanned documents such as receipt of online payment towards tender fee, in favour of Director, IISER PUNE, scan copies of other required documents as specified in the NIT. The tender

fee should be deposited online with IISER PUNE within the period of bid submission as specified in the bid document.

- 1.7 Those contractors not registered on the website mentioned above, are required to be registered beforehand. If needed they can be imparted training on online tendering process as per details available on the website. The intending bidder must have valid class-III digital signature to submit the bid.
- 1.8 On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.
- 1.9 Contractor can upload documents in the form of JPG format and PDF format.
- 1.10 Certificate of Financial Turn over: At the time of submission of bid, contractor may upload Affidavit/ Certificate from CA mentioning Financial Turnover of last 3 years or for the period as specified in the bid document and further details if required may be asked from the contractor after opening of technical bids. There is no need to upload entire voluminous balance sheet.
- 1.11 The tender document can be downloaded from <http://eprocure.gov.in/eprocure/app> and be submitted only through the same website.

## **2. REGISTRATION of Bidder on e-Procurement Portal**

- 2.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app> ) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
- 2.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 2.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 2.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 2.5 A bidder should register only one valid DSC. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others, which may lead to misuse.
- 2.6 Bidder then logs in to the site through the secured login by entering their user ID / password and the password of the DSC / token.
- 2.7 The CPP Portal also has user manual with detailed guidelines on enrollment and participation in the online bidding process. Any queries related to process of online bids or queries related to CPP Portal may be directed to the 24x7 CPP Portal Helpdesk.
- 2.8 The Institute will not be responsible for any type of technical issue regarding uploading of Tender on website. URL:<http://eprocure.gov.in/eprocure/app> ) and any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 91-8826246593**.

## **3. SEARCHING FOR TENDER DOCUMENTS**

- 3.1 There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search



for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

- 3.2 Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3.3 The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### **4. PREPARATION OF BIDS**

- 4.1 Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 4.2 Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 4.3 Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4.4 To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

#### **5. SUBMISSION OF BIDS**

- 5.1 Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 5.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document
- 5.3 A standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- 5.4 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 5.5 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 5.6 Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 5.7 Kindly add scanned PDF or JPG format files of all relevant documents in a single PDF file of compliance sheet.

## **6. ASSISTANCE TO BIDDERS**

- 6.1 Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 6.2 Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is **0120-4200462, 0120-4001002, 91-8826246593**

For any technical related queries, please call at 24 x 7

Help Desk Number 0120-4001 062, 0120-4001 002, 0120-4001 005, 0120-6277 787

International Bidders are requested to prefix +91 as country code

## **Contact Us – Central Public Procurement Portal**

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 002

0120-4001 005

0120-6277 787

International Bidders are requested to prefix +91 as country code



## INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

(An Autonomous Institution, Ministry of Human Resource Development, Govt. of India) Dr. Homi Bhabha Road, Pashan Pune – 411008. Tel: +91-020-25908001 Website: [www.iiserpune.ac.in](http://www.iiserpune.ac.in)

### SECTION I -NOTICE INVITING e-TENDER

1. Indian Institute of Science Education and Research, Pune invites online % rate bids from registered CPWD/MahaPWD/Railways/Posts/MES in electrical/Composite/BR category found eligible as per the minimum requirements defined in clause 2 & 3 of NIT for the work mentioned below. Work executed for a private body will be considered only if the contractor/ firm produces ITR 26AS in support of work done.

#### NAME OF WORK: PROVIDING ELECTRICAL POWER CABLE FROM G1 FEEDER TO PILLAR FOR PLANT PROPOGATION FACILITY AT IISER PUNE

NIT No.	: 45/IISER/Pune/2024-25
Estimated cost	: Rs. 15.0 Lakh
Period of completion	: 02 Months (including monsoon period)
Cost of tender documents (Non-refundable)	: Rs. 1180/- including GST (One Thousand one hundred and eighty only)
EMD/Security Deposit	: 30,000/- ( Rs Thirty thousand only)
Last Dates & time of e-TENDER open for issue/download	: Up to 03/04/2025 up to 15.00 Hrs
Last date & time of submission of e-TENDER	: 03/04/2025 up to 15.00 Hrs
Time & date of opening of e-TENDER Technical bid	: At 15:00 Hrs on 04/04/2025

2. The applicant should be registered in appropriate class related to the cost put to tender with any one government department like CPWD, State PWD, Railways or MES departments in composite/electrical/ Building & roads works category. Experience of having successfully completed similar works during the last 7 years ending last day of the month previous to the

one in which tenders are invited. Composite/electrical /building & roads contractor need to submit valid electrical license copy for Maharashtra state along with tender documents.

3.1 The agency shall have valid GST/ PAN/TAN/ESIC/PF certificates.

The time allowed for carrying out the work will be 02 (Two) months from the date of start as defined in schedule 'C' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender.

Bidder should have experience of having successfully completed works during the last seven years ending previous day of the last date of submission of tenders (i) 3 similar works each costing not less than 40% cost put to tender or completed two similar works each costing not less than 60% cost put to tender or completed one similar work costing not less than 80% cost put to tender Components of work executed other than those included in definition of similar work shall be deducted while calculating cost of similar work. Bidder shall submit abstract of cost of work in support of this.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of receipt of applications for tender.

Similar work means: Items consisting of DB installations, cable tray and cable laying & termination, LT panel & feeder pillar installation, cabling etc. Documentary evidence is required to be produced. All works should be executed in single order. This should be certified by an officer not below the rank of Executive Engineer in Govt. Departments and Superintending Engineer/ Chief Project manager or Equivalent in other organizations. At least one work 40% cost put to tender should be executed by bidder for Govt. Departments.

The bid document is single stage two Envelope e-tendering system can be seen from the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) & Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) The contents of Envelope I & Envelope II are specified in the NIT.

3.2 Turnover: Average annual financial turnover on construction works should be at least 50% of the estimated cost put to tender during the immediate last three consecutive financial years. The value of annual turnover figures shall be brought to current value by enhancing the actual turnover figures at simple rate of 7% per annum.

3.3 Profit/loss : The bidder should not have incurred any loss (profit after tax should be positive) in more than two years during available last five consecutive balance sheet (balance sheet in case of private/public limited company means its standalone financial statement and consolidated financial statement both), duly audited and certified by the Chartered Accountant.

3.4 Banker's Certificate from a Commercial Bank or Net worth Certificate: Banker's Certificate of the amount equal to 40% of the Estimated Cost put to tender (ECPT),

OR

Net worth certificate of minimum 10% of the estimated cost put to tender issued by certified Chartered Accountant with UDIN.

**3.5 Bidding Capacity** (applicable for CPWD enlisted contractors also): Should have bidding capacity equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:

$$\text{Bidding Capacity} = \{[A \times N \times 1.5] - B\}$$

Where, A = Maximum turnover in construction works executed in any one year during the last seven years taking into account the completed as well as works in progress. The value of completed works shall be brought to current costing level by enhancing at a simple rate of 7% per annum. N = Number of years prescribed for completion of work for which bids have been invited. B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

4. The time allowed for carrying out the work will be **02 months** including monsoon from the date of start as defined in schedule 'C' or from the first date of handing over of the site, whichever is later in accordance with the phasing, if any, indicated in the tender.

5. The bid document is two stage two Envelope e-tendering system can be seen from the Central Public Procurement Portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) & Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) The contents of Envelope I & Envelope II are specified in the NIT.

**6. Submission of Technical Bid Documents.**

Information and instruction for bidder for e-tendering forming part of bid document uploaded on website. Last date and time of submission of technical bid, Tender fee and other documents as specified in the NIT.

**6.1 List of Document to be scanned and uploaded within the period of bid submission:**

- i) Transaction Receipt of online deposit of Tender fees and EMD.
- ii) Enlistment Order of the Contractor (Attested copy) if required.
- iii) Certificates of work Experience certificates submitted shall clearly indicate the:

- a) Type and nature of work
- b) Completion cost
- c) Time period, date of start and actual completion date.

In case, if any of above details are not included in the work done certificates, then such work done certificates will not be considered for technical evaluation.

IV. Complete set of ITR 26AS shall be uploaded in case the similar work is executed from a private body, which shall form basis for establishing the completion cost of work executed.

V. Certificate of Registration for GST

VI. Scanned Copies of all eligibility documents required as per NIT **Annexure –I**

Tender documents should be submitted online complete in all respect along with requisite amount of tender fee (cost of bid document). Complete set of tender documents comprising Volume I, II, III and financial bids has been made available at e-tender portal <http://www.eprocurement> & [www.iiserpune.ac.in](http://www.iiserpune.ac.in)

- 7. Director, Indian Institute of Science Education & Research, Pune shall be the "Competent Authority" hereinafter referred to as such for the purpose of empanelment process

8. Bids must be accompanied by tender fee and bid-security/EMD (Earnest Money Deposit) amount specified for the work in clause 10 payable at PUNE and drawn in favour of The Director, IISER PUNE Bid Security shall have to be valid for 90 days beyond the validity of the bid.
9. Tender fee shall be Rs. 1,180/- (One Thousand One Hundred eighty only) non-refundable fee required to be deposited in IISER PUNE Bank account through net banking as detailed below failing which the bid will be declared non responsive.

**Name-IISER PUNE**

**Bank-State Bank of India**

**Branch-NCL Campus Branch, PUNE 411008**

**Current A/c No. 30042605732**

**IFSC-SBIN0003552**

Scanned copy of the net banking transaction receipt towards payment of tender fee shall be uploaded on the e-tendering website within the period of bid submission failing which the bid will be declared non-responsive.

#### **10. Bid Security /EMD,**

10.1 Bid security/EMD amounting to **Rs 30,000/- ( Rs Thirty thousand only)** shall be deposited with IISER PUNE in following form before the last date and time fixed for submission of bid failing which the bid will be declared non responsive.

a) 100% EMD amount can be deposited in IISER PUNE Bank account through net banking as detailed below.

**Name-IISER PUNE**

**Bank-State Bank of India**

**Branch-NCL Campus Branch, PUNE 411008**

**Current A/c No. 30042605732**

**IFSC-SBIN0003552**

10.2 Bid Security/EMD of unsuccessful Bidders will be returned to them within 90 days from the date of acceptance of bid of the successful Bidder.

10.3 The Bid Security may be forfeited, if

a) The Bidder withdraws / modifies his Bid or any item thereof after opening of bid.

b) **The successful Bidder fails to submit Performance guarantee within the specified time limit.**

10.4 **Scanned copy of net banking transaction receipt and Bank Guarantee towards security /EMD shall be uploaded to the e-tendering website within the Period of bid submission Failing which the bid will be declared non responsive.**

11. A pre-bid meeting will be held **on at the office of The Director, IISER PUNE, Main Building, Dr. Homi Bhabha Road, Pashan, Pune 411008** to clarify the issues and to answer questions on any matter that may be raised at that stage as stated in Clause 12. Bidders may send queries to [engg@iiserpune.ac.in](mailto:engg@iiserpune.ac.in).

#### **12. Pre-bid meeting**

12.1 The Bidder or his officially authorized representative is invited to attend a pre- bid meeting, which will take place as referred in clause 11 of NIT. Bidder/ bidder representative who wish to attend Pre-bid meeting should send request on [engg@iiserpune.ac.in](mailto:engg@iiserpune.ac.in) Bidder representative shall carry valid identity proof/authorization letter for attending the meeting.

12.2 The purpose of the meeting is to clarify issues and to answer questions on matters that may be raised at that stage.

12.3 The Bidder is requested to submit their questions/ queries/ clarifications in writing or by email/to reach the IISER PUNE before the meeting. Bidders can send Pre- bid queries on email

address [engg@iiserpune.ac.in](mailto:engg@iiserpune.ac.in) before two day of last date of tender up to 10:00 Hours. Bidders shall submit pre-bid queries in MS word/excel format only in the below mentioned format.

Format for sending pre-bid queries to IISER Pune			
Sr No	Tender Reference/Page /Clause No	Bidders Query	IISER Pune reply
1			
2			

12.4 Minutes of the meeting (MOM), including the text of the questions raised (without identifying the source of enquiry) and the responses given will be uploaded as corrigendum on website ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)) and [www.iiserpune.ac.in](http://www.iiserpune.ac.in)

13. Any modification of the bidding documents, which may become necessary as a result of the pre-bid meeting shall be made by the IISER, PUNE through pre bid MOM and this shall form part of bidding document.

14. IISER PUNE reserves the right to reject any prospective applicant without assigning any Reason and to restrict the list of technically qualified bidders to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

**15. Site visit, availability of site and cost of bidding**

15.1 The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the IISER, PUNE in no case will be responsible and liable for these costs.

15.2 The Bidder should inform the IISER in advance about the proposed site visit.

15.3 The Bidder, at his own responsibility and risk is encouraged to visit, inspect and survey the Site and its surroundings and satisfy himself before submitting his bid as to the form and nature of the Site, the means of access to the Site, the accommodation he may require, etc.

15.4 In general, Bidders shall themselves obtain all necessary information as to risks, contingencies and other circumstances, which may influence or affect their bid. A Bidder shall be deemed to have full knowledge of the Site, whether he inspects it or not and no extra claims due to any misunderstanding or otherwise shall be allowed.

15.5 The costs of visiting the Site shall be at the Bidders' own expense. Any report shared at the site, by the IISER is subject to verification by the contractor. Any deviations of information in the report and the actual site will not be the responsibility of the IISER.

15.6 The site for the work is available.

15.7 The architectural and structural drawings shall be made available in phased manner as per requirement of site the same as per approved program of completion submitted by the contractor after award of the work.

## **16. Content of Bidding Document**

16.1 Submission of a bid by a Bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope, specifications of the work to be executed, local conditions, and other factors having a bearing on the execution of the works.

16.2 The Bidder shall submit the Bid, which satisfies each and every condition laid down in the bid documents, failing which, the bid is liable to be rejected.

16.3 Notice Inviting e-Tender/TENDER/Prequalification shall form part of the Contract document.

16.3.1 The documents listed below comprises one set of bid document that are to be issued to Bidders:

### **PART – I**

#### **TECHNICAL BID**

##### **Envelop I**

##### **Volume I**

Tender Document for Prequalification of bidders

Notice Inviting Tender (Including eligibility criteria)

Tender Form and General Rules and Directions for the Guidance of the Contractor

General Conditions of Contract

Special Conditions & PARTICULAR SPECIFICATIONS of Contract

Safety Code for Contract Work

Proforma of Schedule A, B, C

**Volume- II:** Special Conditions & PARTICULAR SPECIFICATIONS of Contract & Tender Drawings

### **PART-II – (FOR PREQUALIFIED BIDDERS IN PART-1 )**

#### **Envelop II – (Financial bid)**

**Volume –III:** Financial bid Schedule of quantity (BOQ).

## **17. Amendment of Bid Documents**

17.1 Before the deadline for submission of bids, the IISER PUNE may modify the bidding documents by issuing corrigendum.

17.2 Any corrigendum so issued shall be part of the bid documents as well as Contract document and shall be on uploaded website [URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app) and [www.iiserpune.ac.in](http://www.iiserpune.ac.in) Bidders should take note of the uploaded corrigendum and submit the tenders accordingly.

## **18. Bid Validity** 18.1 The bid submitted shall become invalid if:

(i) The bidders is found ineligible.

(ii) The bidder does not deposit online tender fee with IISER PUNE before the date and time fixed for opening of the bids.

(iii) The bidders does not upload all the documents (including GST registration) as stipulated in the bid document.



(iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority

18.2 The bids submitted shall remain valid for prequalification for a period of **120 days** from the date of opening of the technical bids.

## **19. Technical bid Bid Opening**

19.1 Online bid documents submitted by intending bidders shall be opened only of those bidders, whose tender fee and EMD is deposited online with IISER PUNE and scanned their scanned copies i/c tender documents scanned and uploaded are found in order.

19.2 Bidder will submit a list of their sub -vendors for specialists' trades like Electrical, Lifts, Fire protection system etc., conforming to the criteria set out in the tender document under clause 1.6, **Information and Instruction to Applicants** of NIT. If, however, the sub-vendors so selected by the Contractor are subsequently found not to meet the criteria IISER and Consultant reserve the right to reject this selection and nominate a panel of sub-Vendors from among whom the Contractor should select an agency and get the work executed from this agency only.

## **TECHNICAL EVALUATION OF BIDS**

### **20. Technical Evaluation of the bids**

20.1 The IISER PUNE technical evaluation committee appointed by the competent authority will evaluate the bidder qualifying initial criteria as set out in Para 2 & 3 and the details furnished by bidders in the Proforma 1 and FORM A to Form H enclosed as Annexure-1 of Section II.

Performa's listed are elaborated below

- i) Initial bidding capacity Performa I,
  - ii) Financial Information **FORM "A"**
- 
- a) Networth certificate issued by CA /Solvency certificates from a scheduled bank - **Form B**
  - b) Details of similar works -- **Form C**
  - c) Performance report of works referred to in **Form D**
  - d) Organization structure Personnel **Form E**
  - e) PROFORMA OF AFFIDAVIT FOR NON - BLACK LISTING- **Form F**
  - f) Willingness of the associated agency **Form G**
  - g) MOU between the main contractor and associated agency: **Form H**
  - h) **Annexure –I & II** – List of Equipment & Site testing laboratory
- 
- i) Confidential report to be obtained by the IISER from the client on the work executed by the contractor during last five years' certification if required
  - j) The bidders qualifying the initial eligibility criteria as set out in clause no 2 & 3 above will be evaluated based on the information submitted by bidders as per clause no 20.1 after due

verification and selection will be made by IISER, PUNE on the basis of the strength of individual applicants. Main consideration will be the ability of the Principal Contractor to fulfill technical, financial, contractual and legal obligations. Special emphasis will be laid on competence to do good quality works within specified time schedule and in close co-ordination with other agencies over and above the rate structure of the items

k) IISER PUNE reserves the right to waive off minor deviations in the eligibility, if the technical evaluation committee consider that they do not materially affect the capability of the bidder to perform the contract. IISER PUNE decision in this regard shall be final and binding & conclusive

**20.2 Evaluation of performance:** Evaluation of the performance of the bidders for eligibility shall be done by the committee constituted by the Director, IISER PUNE. All the eligible similar works executed and submitted by the bidders may be got inspected by a committee which may consists client or any other authority as decided by the competent authority, based on the performance report given by the client department officer not below the rank of Executive Engineer.

20.3 Even though a bidder may satisfy the above requirements, he would be liable for dis-qualification if he has:

(a) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the pre-qualification document.

(b) Records of poor performance such as abandoning work, not properly completing the contract, or financial failures / weaknesses etc.

## **21 Financial /Price bid – PART-2 FOR PREQUALIFIED BIDDERS**

21.1 After technical evaluation of (part I) bids as per clause 2, 3 & 20 above only short listed agencies financial bids shall be opened at the notified date and time.

## **22 Clarification of Bids**

22.1 To assist in the evaluation, examination and comparison of Bids, the IISER PUNE may at its discretion, ask any Bidder for clarification of his Bid, including breakdown of unit rates. The request for clarification and the response shall be in writing or by email / fax, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by the IISER, PUNE in the evaluation of the bids.

22.2 No, Bidder shall contact the IISER, PUNE on any matter relating to his bid from the time of the bid opening to the time the contract is awarded.

22.3 Any effort by the Bidder to influence the IISER's bid evaluation, bid comparison or contract award decisions, may result in the rejection of his bid.

23. Indian Institute of Science Education and Research PUNE does not bind itself to accept /qualify bid or any other bid, and reserves the right to reject any or all of the tenders received without assigning any reasons. Bids in which any of the prescribed conditions are not fulfilled or any conditions including that of the conditional rebate put forth by the bidder shall be summarily rejected. IISER Pune reserves the right to restrict the number of agencies out of technically qualified agencies/TENDER applications received i.e. minimum three and maximum ten numbers

agencies shall be empaneled out of the total TENDER applications received on merit basis or as desired by Engineer In-charge

24. If the Bid of the successful Bidder is seriously unbalanced in relation to the Engineer-in-charge or his representative's estimate of the cost of work to be executed under the contract, the IISER, PUNE may require the Bidder to produce detailed rate analyses for any or all items of the Bill of Quantities, to demonstrate the internal consistency of those rates with the implementation/construction methods and schedule proposed.

## **25. Award Criteria**

25.1. IISER PUNE reserves the right without being liable for any damages or obligation to inform the bidder to:

Amend the scope and value of the contract to the bidder

Reject any or all applications without assigning any reasons

25.2 IISER, PUNE shall award the contract to the Bidder whose evaluated offer / bid has been determined to be the technically suitable and financially lowest and is substantially responsive to the Bidding Document, provided further that the Bidder is determined to be qualified to execute the contract satisfactorily. The Board of Governors of IISER reserves the right to accept or reject any application and to annul the pre-qualification process and reject all applications at any time, without thereby incurring any liability to the affected applicants or specifying the grounds for the Employer's action

26. Contractor whose tender is accepted will be required to furnish Performance guarantee of 5% (Five Percent) in **Part-2** of the tendered/accepted amount within the period specified in Schedule C. This guarantee shall be in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'C'. Including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor and without prejudice to any other right or remedy. The Earnest Money deposited along with tender shall be returned after receiving the aforesaid performance guarantee. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

The contractor whose bid is accepted will also be required to furnish either copy of the applicable licenses/registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC, and BOCW Welfare Board i/c provident Fund Code No. if applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for the said work and program chart (Time and Progress) within the period specified in Schedule C

27. For execution of Electrical & Mechanical (E&M), firefighting & lift components of works, the main agency has to associate with specialized agency as per the laid down minimum eligibility criteria in tender document and submit the details of MOU of such agencies to Engineer in charge.

27.1 Entire work under the scope of Composite bid including Civil, Electrical & Mechanical (E&M), firefighting & lift shall be executed under one agreement.