

GLOBAL TENDER ENQUIRY

All Communications to be addressed to The Director IISER PUNE for the attention of S & P INCHARGE

Tender Enquiry No:

IISER/PUR/2063/24

Date

21/04/2025

Sir/Madam,

Subject: REQUEST FOR QUOTATION DUE DATE: 28/04/2025

Please send your Principal quotation in a sealed cover for the following items with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at **purchase@iiserpune.ac.in**

S.No:	Description of Material	Quantity
1.	Annual Subscription renewal of MATLAB Mathworks Campusiwide license of IISER Pune, Master License No: 31059597 Note: 2 Purchase orders should be attached (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years or else your bid shall not be evaluated further.	1 Set
<ol style="list-style-type: none"> Quotation received after due date will not be considered at all Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation. We do not accept the advance payment terms or through bank against documents. 		<p>Sd/- Sr. Assistant Registrar (S&P)</p>

TERMS AND CONDITIONS FOR ENQUIRY.

1. Quotation should be SEALED and mention the ENQUIRY NO: DATE and DUE DATE on the envelope.
2. The quotations will be accepted only upto 11.00 am. The quotations will be opened in the presence of the representatives, if any, of the quoting firm at 11.30 am. on the same day of the due date.
3. Your offer should be valid for a period of 60 days from the date of opening of the quotations/tenders
4. OEM Authorization should be submitted with the bid.
5. Break up of individuals cost of items should be provided.
6. We are prepared to consider the offer for the material, either from indigenous manufacturer or of foreign manufacturer or available from ready stock. Any offer to supply on forward Delivery Basis under supplier's own import quota license will also be considered.
7. **Delivery Period / Timeliness**
The deliveries & installation must be completed within 15 days, after placement of purchase order/after opening of LC. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet these expectations, as are tightly linked to IISER, PUNE's plans of completing the project within the time frame.
8. **Penalty for delayed Services / liquidated damages (LD)**
 - 8.1. As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise LD clause will be applicable /enforced.
 - 8.2. If the supplier fails to Supply, install as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 0.5% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
 - 8.3. IISER, PUNE reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Bill.
9. **The price criteria should be on F.O.R., IISER PUNE. Govt. Levies like GST. if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST, if any.**
10. The Quotation should have the following (In case the quote is in foreign currency):
 - Name & address of the Indian agents and their contact details.
 - Amount of agency commission payable to Indian agent in Indian currency after receipt of consignments in good condition at our stores and in case of equipment, after satisfactory installation & commissioning. Indian Foreign Exchange and Regulations act requires that commission to Indian agency, discount etc if any indicated separately.
 - Indicate names of reputed Indian organizations where you have supplied similar equipment and may attach satisfactory performance report of equipment from users.
 - Prices eventually or finally paid in case you have supplied similar or identical supplies to other IISER institutes in the preceding 3 years
 - All Bank charges outside India shall be borne by the beneficiary
 - Details of services to be rendered by you.
 - Delivery period
 - Details Terms including warranty period.
11. **We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.**

Modes of Payment

Payment will be made directly to the suppliers by RTGS/NEFT after receipt of the goods, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.

The Agency Commission to the Indian Agent will be paid in INR only after successful installation, commissioning and satisfactory demonstration and acceptance of the items ordered for by the end user

12. Please provide a compliance table with your quotation in the following format:

Item	Specification asked	Specification Quoted for	Departure and remarks

Please provide sufficient technical details with your quotation (in the form of brochures, spec sheets or tech notes) such that every point should be independently verifiable.

13. **Certificates by the Bidder: -**

- i. DPIIT Registration should be submit along with quote - as Per Annexure-A
- ii. Previous supply order information sheet - as Per Annexure-B
- iii. Price reasonability certificate - as Per Annexure-C

14. **Fall clause:**

The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.

15. Purchase orders (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years else, your bid shall not be evaluated further.

16. The quotations are liable to be rejected if any of the above condition is not complied.

17. Printed condition of the tenders/quotations shall not be binding on us.

18. The acceptance of the quotation will rest with the Director, Indian Institute of Science Education and research (IISER) Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.

CERTIFICATE BY BIDDER- DPIIT REGISTRATION

(To be submitted in the bidder's letter head)

In-line with Department of Expenditure's (DoE) Public Procurement Division Order vide ref. F.No.6/18/2019-PPD dated 23.07.2020 & 24.7.2020

Ref : Tender Enquiry No: IISER/PUR/2063/24

"I/ we have read the clauses pertaining to Department of Expenditure's (DoE) Public Procurement Division Order (Public procurement no 1, 2 & 3 vide ref. F.No.6/18/2019-PPD dated 23.07.2020 & 24.7.2020) regarding restrictions on procurement from a bidder of a country which shares a land border with India. I/We hereby certify that I/ we the bidder < name of the bidder.....> is / are

a) Not from such a country and eligible to be considered for this tender.

OR

b) From such country, has been registered with the competent authority and eligible to be considered for this tender. (Evidence of valid registration by the competent authority shall be attached)

For and behalf of _____ (Name of the bidder)

(Signature, date & seal of authorized representative of the bidder)

PREVIOUS SUPPLY ORDER INFORMATION SHEET

(To be typed and submitted in the Letter Head of the Entity/Firm)

Bidders to fill up this Form detailing your past performance, experience, etc. highlighting the qualification to supply relevant items & services as specified in Qualification Criteria section of the Bid Document. Only relevant documents to be attached herewith.

Ref : Tender Enquiry No: IISER/PUR/2063/24

List of similar Works / Contracts already executed/completed by the Bidder during the last 3 years (Complete details to be provided. Entries in the form like – ‘as per the attached P.O.s etc. shall be treated as non-responsive and shall be liable for the rejection of bid):

Sr. No.	Purchase / Work Order No. & Date with details of Purchasing Organization	Description / Details of the P.O. / W.O. / Contract No.	Complete address Along with contact details of a responsible authority from the purchasing organization	Invoice Value

For and on behalf of.....

Name.....

Designation.....

Seal.....

PRICE REASONABILITY CERTIFICATE

(To be typed and submitted in the Letter Head of the Entity/Firm)

To,
The Director
Indian Institute of Science Education and Research Pune
Dr.Homi Bhabha Road, Pashan
Pune-411008

Ref : Tender Enquiry No: IISER/PUR/2063/24

Title: Annual Subscription renewal of MATLAB Mathworks Campusiwide license of IISER Pune,
Master License No: 31059597

With reference to the submission of our bid against the above-mentioned tender, I/We hereby certify that:

1. The rates quoted are exclusively for academic/research institutions and do not exceed prices charged to other Government Organizations / PSUs / Autonomous Bodies / IISERs / IITs / NITs / IIITs or any other Centrally Funded Technical Institutions (CFTIs) for same/similar supplies made in the last 3 years.
2. I/We hereby confirm to have offered maximum possible discount, and had also ensured that the quoted prices are competitive, fair and reasonable in line with the prevailing market rates or industry standards.
3. I/We hereby certify that we have not indulged in any price manipulation or cartelization in this bidding process.
4. I/We undertake that if it is found at any stage that the same/similar item(s) were supplied by us to any other Government Organizations / PSUs / Autonomous Bodies / IISERs / IITs / NITs / IIITs or any other CFTIs at a lower price, IISER Pune at its sole discretion, may invoke remedial measure(s): either any one of the below or any combination thereof:
 - i. Demand refunds for the price difference.
 - ii. Cancel the current purchase order.
 - iii. Debar us from participating in future tenders.
 - iv. Initiate legal action for any discrepancies.

For [Bidder's Name]

**Authorized Signatory,
Name & Designation:
Contact Information:
Company Seal:**

F.No.51-03/2023-TS.VII
Government of India
Ministry of Education
Department of Higher Education
Technical Section – VII

Shastri Bhawan, New Delhi
Dated the 17th April, 2025

To,
The Registrar,
IISER Pune.

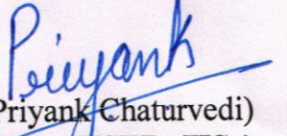
Subject: Global Tender Enquiry (GTE) proposal from IISER Pune - reg.

Sir,

Please refer to your email dated 28.03.2025 on the above mentioned subject. In this regard, approval of Competent Authority for 1 Global Tender Enquiry (GTE) proposal having estimated cost of Rs. 6.25 lakh from the Indian Institute of Science Education and Research, Pune is hereby conveyed.

2. The Institute is requested to adhere to General Financial Rules (GFRs), 2017 for inviting the tenders/procurements.

Yours Faithfully,


(Priyank Chaturvedi)
Director (IISERs/IISc)
Ph.: 011-23388632
Email: priyank.chaturvedi81@gov.in

Copy to: The Director, IISER Pune.

अनुलग्नक / Annexure

प्रस्ताव सं. Proposal No.	फाइल सं. File No.	वस्तु विवरण Item Description	मात्रा Qty.	राशि Amount (In Lakhs)
1.	2063/24	Annual Academic Subscription renewal of MATLAB Mathworks Campus-wide license	1 Set	6.25