

ENQUIRY

HP INDIA SALES PVT. LTD. No.24, Salapuria Arena, Hosur Main Road, Adugodi, Bangalore-560030 Email: ashish.kumar@hp.com	All Communications to be addressed to The Director IISER PUNE for the attention of INCHARGE S & P FOR DIRECTOR	
	Tender Enquiry No:	IISER/PUR/0228/HP/25
	Date	20/06/2025

Sir/Madam,

Subject: REQUEST FOR QUOTATION DUE DATE :- 30/06/2025

Please send your Principal quotation in a sealed cover for the following items with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at purchase@iiserpune.ac.in

S. No	Description of Material	Quantity
1.	Rate Contract for HP Cartridges (Under HP Most Valued Customer (MVC) Program)	As per attached list
1. Quotation received after due date will not be considered at all 2. Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation. 3. We do not accept the advance payment terms or through bank against documents.		Sd/- Sr. Assistant Registrar (S&P)

TERMS AND CONDITIONS FOR ENQUIRY.

Category of Suppliers invited for this Tender

Class I local Supplier – has local content equal to more than 50%

Class II local Supplier – has local content more than 20% but less than 50%

1. **Two Bid System:** The two bid system should be followed for this tender. In this system the BIDDER must submit his/her offer in two separate sealed envelopes. Both the technical bid and commercial bid envelopes should be securely sealed and stamped separately and clearly marked as “Envelope No.1 – Technical Bid” and “Envelope No.2 – Commercial Bid” respectively. Both the sealed envelopes should be placed in a third larger envelope.
2. **The technical offer should not contain any price information.**
3. **Financial Bids of the eligible bidders will be opened on a later date. The date and time for opening of Financial Bids will be announced later.**
4. **It is mandatory to submit OEM authorization for this tender enquiry along with the bid. Non-compliance with this requirement will lead to the disqualification and rejection of the bid without further assessment.**
5. Break up of individuals cost of items should be provided.
6. Your rate should include packaging and forwarding charges. In case of quotation F.O.R. destination Insurance should also be covered. The good should be insured in your favor against theft, loss, damage or breakage during transit.
7. **Delivery Period / Timeliness**
The deliveries & installation must be completed within 3 days, after placement of purchase order. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet these expectations, as are tightly linked to IISER, PUNE's plans of completing the project within the time frame.
8. **Penalty for delayed Services / LD**
 - 8.1. As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the IISER will forfeit SD and also LD clause will be applicable/enforced.
 - 8.2. If the supplier fails to Supply, install as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
 - 8.3. IISER, PUNE reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit
9. **We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.**
Mode of Payment
Payment will be made directly to the suppliers by RTGS/NEFT after receipt of the goods, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.
10. **Fall clause:**
The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.
11. The quotations are liable to be rejected if any of the above condition is not complied.
12. This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E.II dated 15th June 2017 and 4th June, 2020 and subsequent

amendments to the order. Accordingly, preference will be given to the Make in India products while evaluating the bids, however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order in the technical bid itself.

13. Printed condition of the tenders/quotations shall not be binding on us.
14. The acceptance of the quotation will rest with the Director, Indian Institute of Science Education and research (IISER) Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.

LIST OF CARTRIDGES

No	SKU	Description
1	W2120XC	HP 212X Blk Contract LaserJet Toner Crtg
2	W2121XC	HP 212X Cyn Contract LaserJet Toner Crtg
3	W2122XC	HP 212X Ylw Contract LaserJet Toner Crtg
4	W2123XC	HP 212X Mgn Contract LaserJet Toner Crtg
5	W2120A	HP 212A Blk Original LaserJet Toner Crtg
6	W2121A	HP 212A Cyn Original LaserJet Toner Crtg
7	W2122A	HP 212A Ylw Original LaserJet Toner Crtg
8	W2123A	HP 212A Mgn Original LaserJet Toner Crtg
9	3YM72AA	HP 805 Tri-color Original Ink Cartridge
10	3YM73AA	HP 805 Black Original Ink Cartridge
11	C6656AA	HP 56 Black Inkjet Crtg AP - MULTIPLES OF 20 (CARTON) OR 2400 (PALLET)
12	CN045AA	HP 950XL Black Officejet Ink Cartridge
13	CN046AA	HP 951XL Cyan Officejet Ink Cartridge
14	CN047AA	HP 951XL Magenta Officejet Ink Cartridge
15	CN048AA	HP 951XL Yellow Officejet Ink Cartridge
16	CZ107AA	HP 678 Black Ink Cartridge
17	CZ108AA	HP 678 Tri-color Ink Cartridge
18	F6V20AA	HP 803 Tri-color Ink Cartridge
19	F6V23AA	HP 803 Small Black Ink Cartridge
20	F6V26AA	HP 680 Tri-color Ink Cartridge
21	F6V27AA	HP 680 Black Ink Cartridge
22	L0S63AA	HP 955XL Cyan Original Ink Cartridge
23	L0S66AA	HP 955XL Magenta Original Ink Cartridge
24	L0S69AA	HP 955XL Yellow Original Ink Cartridge
25	L0S72AA	HP 955XL Black Original Ink Cartridge
26	D8J07A	HP 980 Cyan Original Ink Cartridge

27	D8J08A	HP 980 Magenta Original Ink Cartridge
28	D8J09A	HP 980 Yellow Original Ink Cartridge
29	D8J10A	HP 980 Black Original Ink Cartridge
30	L0S00AA	HP 975X Cyan Original PageWide Cartridge
31	L0S03AA	HP 975X Magenta Original PageWide Crtg
32	L0S06AA	HP 975X Yellow Original PageWide Crtg
33	L0S09AA	HP 975X Black Original PageWide Crtg
34	X4D11AC	HP 993AC Cyan Contract PageWide Crtg
35	X4D14AC	HP 993AC Mag Contract PageWide Crtg
36	X4D17AC	HP 993AC Yel Contract PageWide Crtg
37	X4D20AC	HP 993AC Blk Contract PageWide Crtg
38	CC530AC	HP 304A Blk Contract LJ Toner Cartridge
39	CC531AC	HP 304A Cyn Contract LJ Toner Cartridge
40	CC532AC	HP 304A Ylw Contract LJ Toner Cartridge
41	CC533AC	HP 304A Mgn Contract LJ Toner Cartridge
42	CE261AC	HP Cyan LaserJet Print Cartridge
43	CE262AC	HP Yellow LaserJet Print Cartridge
44	CE263AC	HP Magenta LaserJet Print Cartridge
45	CE410XC	HP 305X Blk Contract LJ Toner Cartridge
46	CE411AC	HP 305A Cyn Contract LJ Toner Cartridge
47	CE412AC	HP 305A Ylw Contract LJ Toner Cartridge
48	CE413AC	HP 305A Mgn Contract LJ Toner Cartridge
49	CE505AC	HP CE505AC Blk Contract LJ Toner Crtg
50	CF228XC	HP 28X Blk Contract LJ Toner Cartridge
51	CF280XC	HP 80X Blk Contract LJ Toner Cartridge
52	CF381AC	HP 312A Cyn Contract LJ Toner Cartridge
53	CF382AC	HP 312A Ylw Contract LJ Toner Cartridge
54	CF383AC	HP 312A Mgn Contract LJ Toner Cartridge

55	CE250A	HP CP3525/CM3530 MFP Black 5K Print Crtg
56	CE251A	HP CP3525/CM3530 MFP Cyan Print Crtg
57	CE252A	HP CP3525/CM3530 MFP Yellow Print Crtg
58	CE253A	HP CP3525/CM3530 MFP Magenta Print Crtg
59	CE255A	HP LaserJet P3015 6K Print Cartridge
60	CE260A	HP LaserJet CP4025/4525 8.5K Blk Crtg
61	CE400A	HP 507A Black LaserJet Toner Cartridge
62	CE401A	HP 507A Cyan LaserJet Toner Cartridge
63	CE402A	HP 507A Yellow LaserJet Toner Cartridge
64	CE403A	HP 507A Magenta LaserJet Toner Cartridge
65	CE410A	HP LaserJet Pro M451/M475 2.2K Blk Crtg
66	CF228A	HP 28A Black LaserJet Toner Cartridge
67	CF277A	HP 77A Black LaserJet Toner Cartridge
68	CF280A	HP LaserJet Pro M401/M425 2.7K Blk Crtg
69	CF287A	HP 87A Black LaserJet Toner Cartridge
70	CF289A	HP 89A Black LaserJet Toner Cartridge
71	CF380A	HP 312A Black LaserJet Toner Cartridge
72	CF410A	HP 410A Black LaserJet Toner Cartridge
73	CF411A	HP 410A Cyan LaserJet Toner Cartridge
74	CF412A	HP 410A Yellow LaserJet Toner Cartridge
75	CF413A	HP 410A Magenta LaserJet Toner Cartridge
76	Q5942A	HP LaserJet 4250/4350/4240 Black Crtg
77	Q7553A	HP LaserJet P2015 Black Cartridge
78	CF256A	Toner LaserJet 56A Black - MF - HP
79	CB540A	HP Color LaserJet CP1215/1515 Black Crtg
80	CB541A	HP Color LaserJet CP1215/1515 Cyan Crtg
81	CB542A	HP LaserJet CP1215/1515 Yellow Crtg
82	CB543A	HP LaserJet CP1215/1515 Magenta Crtg

83	CE310A	HP CLJ CP1025 Black Print Cartridge
84	CE311A	HP CLJ CP1025 Cyan Print Cartridge
85	CE312A	HP CLJ CP1025 Yellow Print Cartridge
86	CE313A	HP CLJ CP1025 Magenta Print Cartridge
87	CE314A	HP Color LaserJet CP1025 Imaging Unit
88	CF210A	HP LaserJet Pro M251/M276 1.4K Blk Crtg
89	CF211A	HP LaserJet Pro M251/M276 Cyan Crtg
90	CF212A	HP LaserJet Pro M251/M276 Yellow Crtg
91	CF213A	HP LaserJet Pro M251/M276 Magenta Crtg
92	CF230A	HP 30A Black LaserJet Toner Cartridge
93	CF232A	HP 32A Original LaserJet Imaging Drum
94	CF350A	HP M153/M176/M177 Black LJ Toner Crtg
95	CF351A	HP M153/M176/M177 Cyan LJ Toner Crtg
96	CF352A	HP M153/M176/M177 Yellow LJ Toner Crtg
97	CF353A	HP M153/M176/M177 Magenta LJ Toner Crtg
98	CF400A	HP 201A Black LaserJet Toner Cartridge
99	CF401A	HP 201A Cyan LaserJet Toner Cartridge
100	CF402A	HP 201A Yellow LaserJet Toner Cartridge
101	CF403A	HP 201A Magenta LaserJet Toner Cartridge
102	CF500A	HP 202A Black LaserJet Toner Cartridge
103	CF501A	HP 202A Cyan LaserJet Toner Cartridge
104	CF502A	HP 202A Yellow LaserJet Toner Cartridge
105	CF503A	HP 202A Magenta LaserJet Toner Cartridge
106	W1370A	HP 137A Blk LaserJet Toner Cartridge
107	W1370X	HP 137x Blk LaserJet Toner Cartridge
108	W1460A	HP 146A Blk LaserJet Toner Cartridge
109	W2110A	HP 206A Black Original LaserJet Toner Cartridge
110	W2111A	HP 206A Cyan Original LaserJet Toner Cartridge

111	W2112A	HP 206A Yellow Original LaserJet Toner Cartridge
112	W2113A	HP 206A Magenta Original LaserJet Toner Cartridge
113	CB436AC	HP CB436AC Blk Contr LJ Toner Cartridge
114	CC388AC	HP CC388AC Blk Contr LJ Toner Cartridge
115	CC388XC	HP 88X Blk Contract LJ Toner Crtg
116	CE278AC	HP CE278AC Blk Contract LJ Toner Crtg
117	CF218AC	HP 18A Blk Contract LJ Toner Cartridge
118	CF230XC	HP 30X Blk Contract LJ Toner Cartridge
119	Q2612AC	HP Q2612AC Blk Contr LJ Toner Cartridge
120	Q2612XC	HP 12X Blk Contract LJ Toner Crtg
121	W1070XC	HP Blk Contract LaserJet Toner Cartridge
122	SU836A	Samsung MLT-D116L Black Toner Cartridge
123	SU848A	Samsung MLT-D116S Black Toner Cartridge
124	SV138A	Samsung MLT-R116 Imaging Unit
125	SV239A	Samsung CLT-K603L Black Toner Cartridge
126	SV245A	Samsung CLT-M603L Magenta Toner Cartridge
127	SV251A	Samsung CLT-Y603L Yellow Toner Cartridge
128	SV255A	Samsung CLT-C603L Cyan Toner Cartridge
129	W1112A	HP 110A Blk Original Laser Toner Cartridge
130	W1120A	HP 120A Original Laser Imaging Drum
131	W1660A	HP 166A Blk Original Laser Toner Cartridge
132	W2090A	HP 119A Blk Original Laser Toner Cartridge
133	W2091A	HP 119A Cyn Original Laser Toner Cartridge
134	W2092A	HP 119A Ylw Original Laser Toner Cartridge
135	W2093A	HP 119A Mgn Original Laser Toner Cartridge