

ENQUIRY

All Communications to be addressed to The Director IISER PUNE for the attention of INCHARGE S & P FOR DIRECTOR

Tender Enquiry No:

IISER/PUR/1870/25

Date

13/01/2026

Sir/Madam,

Subject: REQUEST FOR QUOTATION DUE DATE: 20/01/2026

Please send your Principal quotation in a sealed cover for the following item with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at purchase@iiserpune.ac.in

S.No:	Description of Material	Quantity
1.	<p>Shifting and reinstallation Old 500 Wide bore NMR spectrometer to IISER Pune from IIT Madras, Chennai, Tamil Nadu, INDIA</p> <ol style="list-style-type: none"> 1. Disassembly of the 500 MHz wide bore magnet system, preamplifier, and console. 2. Packing the magnet, preamplifier, console, cables, probes and all other associated items in properly suitable crates and boxes. 3. Shifting of all the crates and boxes from room where it is located in IIT Madras to the transport vehicle and transporting safely to the IISER Pune. 4. Taking an appropriate insurance against any damage during transportation from IIT Madras to IISER Pune. 5. Downloading of all the crates and boxes in IISER Pune, and shifting in the NMR lab. <p>Note: 2 Purchase orders should be attached (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years else, your bid shall not be evaluated further.</p>	1
	<ol style="list-style-type: none"> 1. Quotation received after due date will not be considered at all 2. Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation. 3. We do not accept the advance payment terms or through bank against documents. 	<p>Sr. Assistant Registrar (S&P)</p>

TERMS AND CONDITIONS FOR ENQUIRY:

1. Quotation should be SEALED and mention the ENQUIRY NO: DATE and DUE DATE on the envelope.
2. The quotations will be accepted only up to 3.00 p.m. The quotations will be opened in the presence of the representatives, if any, of the quoting firm at 3.30 p.m. on same day of the due date.
3. Your offer should be valid for a period of 180 days from the date of opening of the quotations/tenders
4. OEM Authorization should be submitted with the bid.
5. Break up of individuals cost should be provided.
6. Your rate should include packaging and forwarding charges. In case of quotation F.O.R. destination Insurance should also be covered. The item should be insured in your favor against theft, loss, damage or breakage during transit.
7. **Delivery Period / Timeliness**
The deliveries/shifting and reinstallation must be completed **within 90 days**, after placement of purchase order/after opening of LC. The time is the essence of the contract. It is mandatory for the bidders who respond to this bid to meet these expectations, as are tightly linked to IISER, PUNE's plans of completing the project within the time frame.
8. **Penalty for delayed Services / LD**
 - 8.1. As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise the IISER will forfeit SD and also LD clause will be applicable /enforced.
 - 8.2. **If the supplier fails to Supply, install as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 0.5% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.**
 - 8.3. IISER, PUNE reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit.
9. **The price criteria should be on F.O.R., IISER PUNE. Govt. Levies like GST. if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST, if any.**
10. **Security Deposit:**
 - 10.1 **After the award of contract, the vendor shall furnish a Security Deposit amounting to 5% of the purchase order value in the form of Demand Draft/Bank Guarantee (from scheduled Bank only) favoring the Director, Indian Institute of Science Education and Research, Pune.**
 - 10.2 The IISER will forfeit the 5% security deposit if vendor fails to execute the order as per the Purchase Order. This Security Deposit will be refunded to the vendor only on successful completion of work.
 - 10.3 The Security Deposit should be valid for a period of Six Months/Delivery period as we plan to extend the same as Performance Bank Guarantee. Any future change in the rate of performance security will be considered as per government norms.
11. **We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.**

Modes of Payment

Payment will be made directly to the suppliers by RTGS/NEFT after completion of work and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.

12. Please provide a compliance table with your quotation in the following format:

Sr.No.	Specification asked	Specification Quoted for	Departure and remarks

Please provide sufficient technical details with your quotation (in the form of brochures, spec sheets or tech notes) such that every point should be independently verifiable. Marking the details on the accompanying material will be greatly appreciated.

13. This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E. II dated 15th June 2017 and 4th June, 2020 and subsequent amendments to the order. Accordingly, preference will be given to the Make in India products while evaluating the bids, however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order in the technical bid itself.

14. **Fall clause:**

The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.

15. **Purchase orders (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years else, your bid shall not be evaluated further.**

16. The quotations are liable to be rejected if any of the above condition is not complied.

17. Printed condition of the tenders/quotations shall not be binding on us.

18. The acceptance of the quotation will rest with the Director, Indian Institute of Science Education and research (IISER) Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.

PRICE REASONABILITY CERTIFICATE

(To be typed and submitted in the Letter Head of the Entity/Firm)

To,
The Director
Indian Institute of Science Education and Research Pune
Dr.Homi Bhabha Road, Pashan
Pune-411008

Ref: Tender No:, Title:

With reference to the submission of our bid against the above-mentioned tender, I/We hereby certify that:

1. The rates quoted are exclusively for academic/research institutions and do not exceed prices charged to other Government Organizations / PSUs / Autonomous Bodies / IISERs / IITs / NITs / IIITs or any other Centrally Funded Technical Institutions (CFTIs) for same/similar supplies made in the last 3 years.
2. I/We hereby confirm to have offered maximum possible discount, and had also ensured that the quoted prices are competitive, fair and reasonable in line with the prevailing market rates or industry standards.
3. I/We hereby certify that we have not indulged in any price manipulation or cartelization in this bidding process.
4. I/We undertake that if it is found at any stage that the same/similar item(s) were supplied by us to any other Government Organizations / PSUs / Autonomous Bodies / IISERs / IITs / NITs / IIITs or any other CFTIs at a lower price, IISER Pune at its sole discretion, may invoke remedial measure(s): either any one of the below or any combination thereof:
 - i. Demand refunds for the price difference.
 - ii. Cancel the current purchase order.
 - iii. Debar us from participating in future tenders.
 - iv. Initiate legal action for any discrepancies.

For [Bidder's Name]

**Authorized Signatory,
Name & Designation:
Contact Information:
Company Seal:**