

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे
INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE
PREBID CLARIFICATION ON GeM BID NUMBER -GEM/2025/B/6998219

CATERING AND ALLIED SERVICES

खानपान और संबद्ध सेवाओं के लिए 22/01/2026 को GeM पोर्टल और संस्थान की वेबसाइट www.iiserpune.ac.in पर प्रकाशित खुली निविदा देखें।

Refer to an open tender published on the GeM portal and Institute website, www.iiserpune.ac.in on 22/01/2026, for Catering and Allied Services.

प्री-बिड मीटिंग 28/01/2026 को सुबह 11.00 बजे आयोजित की गई और बैठक का कार्यवृत्त निम्नानुसार है:

Pre-Bid meeting was held on 28/01/2026 at 11.00 AM and minutes of meeting is as under:

आरंभ में समिति ने सभी सदस्यों और संभावित बोलीदाताओं के प्रतिनिधियों का स्वागत किया तथा उन्हें निविदा के दायरे के बारे में सामान्य जानकारी दी और उसके बाद वरी. सहायक कुलसचिव (भंडारण एवं क्रय) से अनुरोध किया कि वे बोलीदाताओं को निविदा की मुख्य विशेषताओं के बारे में जानकारी दें।

At the outset, the committee welcomed all the Members and the representative of the Prospective Bidders and briefed them in general on the scope of the tender and thereafter requested the Sr. Assistant Registrar (S&P) to brief the bidders on the salient features of the tender.

उपस्थित प्रतिनिधियों की बात सुनी गई तथा उठाए गए प्रश्नों/मांगे गए स्पष्टीकरणों के उत्तर नीचे दिए गए अनुसार प्रकाशित किए जा रहे हैं। कार्य का विस्तृत दायरा इस दस्तावेज के अनुलग्नक-I में दिया गया है। सभी संभावित बोलीदाताओं को बोली दस्तावेजों में निर्धारित अनुसार अपनी बोलियाँ प्रस्तुत करते समय इसका संज्ञान लेना आवश्यक है।

The representatives present were heard, and the responses to the queries raised /clarifications sought are being published here as under. The detailed scope of work is placed as Annexure-I to this document. All the Prospective Bidders are required to take cognizance of this while submitting their bids as stipulated in the Bidding Documents.

हमारी आईआईएसईआर वेबसाइट www.iiserpune.ac.in और GeM portal पर जारी नोटिस के अन्य नियम और शर्तें अपरिवर्तित रहेंगी। इस संबंध में और कोई पत्राचार नहीं किया जाएगा।

The other terms & conditions of the notice issued on our IISER website, www.iiserpune.ac.in, and GeM portal will remain unchanged. No more correspondence in this regard will be entertained.

बैठक अध्यक्ष के धन्यवाद प्रस्ताव के साथ समाप्त हुई।

The meeting ended with vote of thanks to the Chair.

28/01/2026

Sd/-
वरी. सहायक कुलसचिव (भंडारण एवं क्रय)
Sr. Assistant Registrar (S&P)

TECHNICAL AND COMMERCIAL QUERIES AND CLARIFICATION - GEM/2025/B/6998219
CATERING AND ALLIED SERVICES

Sr.	Query / Clarification Sought	Clarification / Amendment
1	Requesting site visit to understand the scope of work.	<p>The potential bidders are encouraged to visit the site. They may do so with at least one day prior email request sent addressed to the Section Officer (Dining Services) on Email: diningservices@iiserpune.ac.in (Contact: 020-25908247).</p> <p>The site visit is only allowed on 29th and 30th January 2026 between 11:00 AM to 01:00 PM.</p> <p>No site photography or videography shall be allowed.</p>
2	<p><u>'Scope of Work' Clause No. 1, a)</u> Daily Cooking and serving meals (Breakfast, Lunch and Dinner) at the Ground Floor Canteen.</p>	<p><u>'Scope of Work' Clause No. 1, a) is amended to</u> Daily Cooking and serving meals (Breakfast, Lunch and Dinner) at the First Floor Canteen.</p>
3	Regarding manpower for canteen services (any minimum numbers to keep).	<p><u>Please refer 'Scope of Work'</u></p> <p>The successful bidder may deploy sufficient manpower to facilitate smooth operations at its own risk and liability.</p>
4	Rates for Ala Carte menu.	<p><u>Please refer 'Scope of Work' Clause No. 1- b, c and d</u> <i>This shall be addition to 'Daily Cooking and serving meals (Breakfast, Lunch and Dinner) at the First Floor Canteen.'</i></p> <p>Furthermore it is clarified that, The Ala Carte (as required) menu and price shall be as approved by the Institute's Dining Committee.</p>
5	Details of equipment catering available.	Please refer tabulated information as detailed in 'Technical specification' of the bid document.
6	Crockery & Cutlery to be used should be steel or melamine.	Preferably steel for ease of cleaning and longevity.
7	Whether each dining space has a dedicated kitchen.	Yes.

8	<p>a) Minimum number of dinners on a regular day.</p> <p>b) Minimum number of dinners during semester break.</p>	<p>Please refer Buyer Added Bid Specific SLA, SPECIFIC TERMS AND CONDITIONS OF THE TENDER, Clause No.:</p> <p>1) <i>The existing student strength is approximately 1800+, including undergraduates, research students and approximate 400 faculties and staff members. The Institute does not guarantee a minimum number of diners and volume of business at any point in time.</i></p> <p><i>The number of diners may go down drastically during the term break, summer break, holidays, and outside project assignments of the students. The undergraduate students have their academic break in the months of May, June, July and December (may vary a little as per the schedule).</i></p> <p>2) <i>IISER Pune retains the sole discretion to operate multiple canteens concurrently within its campus. The selected contractor is therefore encouraged to provide Affordable Options, maintain food quality, taste and hygiene to attract and retain diners.</i></p>
9	<p>Details of operating Guest House Dining services.</p>	<p>Please refer 'Scope of Work, Clause No. 1, b)</p>
10	<p>Clarify the applicability of the minimum applicable wages.</p>	<p>It is clarified that the contractor is required to follow the applicable minimum wage standards as notified by the Chief Labour Commissioner (Central) for further details.</p>

11	Whether any minimum (floor) rates have been fixed for all catering services under this tender?	<p>No.</p> <p>However,</p> <ul style="list-style-type: none"> a) The Estimated cost put to tender is derived on the basis of Breakfast (everyday) @ Rs. 30, Lunch (everyday) and Dinner (everyday excluding one weekly off) @ Rs.55 each per serving for the entire contract duration of 5 years which is aggregated to Rs. 8,37,90,000/- . b) The above calculation is based on the average head count of the diners in a single canteen facility of the Dining block. c) A Minimum Floor Price @25% of each of the above Estimated price has been fixed to avoid Unworkable L1 condition on GeM during the process of financial evaluation.
12	Whether bidders are free to quote their own rates.	The bidders are free to quote workable rates.
13	In the event a bidder qualifies as L1 (Lowest Bidder), whether the institution will provide any minimum assured quantity of work or any form of work guarantee to such bidder? If yes, kindly specify the assurance along with applicable terms and conditions.	No.

14	Please clarify the basis on which the Security Deposit is being demanded.	<p>Please refer 'Buyer Added Bid Specific SLA', 'SPECIFIC TERMS AND CONDITIONS OF THE TENDER', Clause No.: 5 reproduced as below;</p> <p><i>5) The successful Agency / Firm / Company will have to deposit a 5% performance security deposit of the contract value in the form of a Performance Bank Guarantee (PBG) of any Nationalized Bank / Scheduled Bank in favour of Director, IISER Pune, within 15 days, upon email receipt of Letter of Intent issued by the Institute. This PBG shall cover the entire period of the contract and shall remain valid for a period of 60 days beyond the period of the contract.</i></p>
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