

पूछ-ताछ / ENQUIRY

	All Communications to be addressed to The Director IISER PUNE for the attention of INCHARGE S & P FOR DIRECTOR	
	Tender Enquiry No:	IISER/PUR/0343/26
	तारीख / Date	15/07/2026

Sir/Madam,

Subject: REQUEST FOR QUOTATION DUE DATE: 27/07/2026 Please send your Principal quotation in a sealed cover for the following items with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at **purchase@iiserpune.ac.in**

अनु क्रमांक/ Sr. No:	सामग्री का विवरण / Description of Material	मात्रा / Quantity
1.	<u>Annual Maintenance Contract for Leica Microscopes:</u> <u>Instrument Model S.No.</u> 1. TCS SP8 8100001491 2. TCS SP8 STED 3X 8100001492 3. TCS SP8 MP 8100001490 4. DM6B 426374 Note: 2 Similar orders should be attach (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years else, your bid shall not be evaluated further.	01 Set
1. नियत तिथि के बाद प्राप्त कोटेशन पर बिल्कुल भी विचार नहीं किया जाएगा / Quotation received after due date will not be considered at all. 2. हमारी पूछताछ संख्या, दिनांक और देय तिथि उपरोक्त के रूप में आपके कोटेशन वाले सीलबंद लिफाफे पर सब्सक्राइब की जानी चाहिए। / Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation. 3. हम दस्तावेजों के खिलाफ अग्रिम भुगतान शर्तों या बैंक के माध्यम से स्वीकार नहीं करते हैं। / We do not accept the advance payment terms or through bank against documents.		Sd Deputy Registrar (S&P)

Scope of work

- a. Preventive Maintenance Visit 2 Nos spanned by 6 Months each.
- b. Emergency Visits - As and when Required.

c. Maintenance

The AMC Maintenance Price covers only physical service provided by our Engineers. Any part(s) and consumable(s) if needed, are additional and not covered in the quoted price. In case of such a requirement a quote will be submitted based on the assessment and requirement and the same has to be separately ordered by the customer.

d. Payment Term:

1. AMC Charges will be paid after completion of 06 months on bill basis.
2. Report for each visit must be submitted.

TERMS AND CONDITIONS FOR ENQUIRY:-

1. Quotation should be SEALED and mention the ENQUIRY NO: DATE and DUE DATE on the envelope.
2. The quotations will be accepted only up to 05:00 P.M. The quotations will be opened in the presence of the representatives, if any, of the quoting firm at 3.30 p.m. on the next working day of the due date.
3. Your offer should be valid for a period of 60 days from the date of opening of the quotations/tenders
4. Break up of individuals cost of items should be provided.
5. Your rate should include packaging and forwarding charges. In case of quotation F.O.R. destination Insurance should also be covered. The good should be insured in your favor against theft, loss, damage or breakage during transit.
6. The RATE OF GST should be clearly indicated wherever chargeable.
7. **Penalty for delayed Services / LD**
 - a) If the supplier fails to Supply, install as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 1% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
 - b) IISER, PUNE reserves the right to cancel the order in case the delay is more than 10 weeks. Penalties, if any, will be deducted from the Security Deposit.
8. **We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.**

Mode of Payment

Payment will be made directly to the suppliers by RTGS/NEFT after receipt of the goods, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.

9. Please provide a compliance table with your quotation in the following format:

Item	Specification asked	Specification Quoted for	Departure and remarks

Please provide sufficient technical details with your quotation (in the form of brochures, spec sheets or tech notes) such that every point should be independently verifiable. Marking the details on the accompanying material will be greatly appreciated.

10. **Fall clause:**

The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.

11. **Similar orders (preferably from the Govt. organizations) for whom similar the bidder has made supply in last three years otherwise bid shall not be considered.**

12. The quotations are liable to be rejected if any of the above condition is not complied.

13. **This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E. II dated 15th June 2017 and 4th June, 2020 and subsequent amendments to the order. Accordingly, preference will be given to the Make in India products while evaluating the bids, however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order in the technical bid itself.**

14. **Certificate by Bidder- DPIIT Registration should be submit along with quote as Per Annexure-A**

15. **Self-Declaration by the bidder as per Annexure – ‘G’ should be submit along with quote that the items offered meet the local/Non local content requirement in pursuance of Public Procurement Preference to Make in India, Order 2017**

16. Printed condition of the tenders/quotations shall not be binding on us.

17. The acceptance of the quotation will rest with the Director, Indian Institute of Science Education and research (IISER) Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.

**CERTIFICATE
ON COMPANY LETTERHEAD**

CERTIFICATE BY BIDDER- DPIIT REGISTRATION

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, / if from such a country, has been registered with the Competent Authority (copy of the Registration Certificate enclosed) . I hereby certify that his bidder fulfils all requirements in this regard and is eligible to be considered.

Signature with Date and Stamp
Of the Bidder

DECLARATION OF LOCAL CONTENT
AND AVAILABILITY/COMPLIANCE OF EQUIPMENT

(To be given on company's letter head - For equipment value below Rs.10 crores)
(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for equipment value above Rs.10 crores)

Date: _____

To,
The Director
Indian Institute of Science Education and Research Pune
Dr.Homi Bhabha Road, Pashan
Pune-411008

Sub: Declaration of Local content and availability/compliance of equipment

Item No.	Name of equipment	Currency (must be INR)	Local content %	Country of Origin	Comply/capable to provide (yes/no)
1					
2					
3					
4					

“Local Content” means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

*“*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.”*

Yours faithfully,
(Signature of the Bidder, with Official Seal)

PRICE REASONABILITY CERTIFICATE

(To be given on company's letter head)

Date:

To,
The Director
Indian Institute of Science Education and Research Pune
Dr.Homi Bhabha Road, Pashan
Pune-411008

Tender ID: _____ Procurement Item: _____

Dear Sir/Madam,

With reference to the submission of our bid against the above-mentioned tender, I/We hereby certify that:

1. The rates quoted are exclusively for academic/research institutions and do not exceed prices charged to other Government Organisations / PSUs / Autonomous Bodies / IISERs / IITs / NITs / IIITs or any other Centrally Funded Technical Institutions (CFTIs) for same/similar supplies made in the last 3 years.
2. I/We hereby confirm to have offered maximum possible discount, and had also ensured that the quoted prices are competitive, fair and reasonable in line with the prevailing market rates or industry standards.
3. A list of our three recent supplies for same/similar item(s) is provided below:

SN	Customer Name	Purchase Order No. & Date	Description of Item	Quantity
1				
2				

4. I/We hereby certify that we have not indulged in any price manipulation or cartelization in this bidding process.
5. I/We undertake that if it is found at any stage that the same/similar item(s) were supplied by us to any other Government Organisations / PSUs / Autonomous Bodies / IISERs / IITs / NITs / IIITs or any other CFTIs at a lower price, IISER Pune at its sole discretion, may invoke remedial measure(s): either any one of the below or any combination thereof:
 - i. Demand refunds for the price difference.
 - ii. Cancel the current purchase order.
 - iii. Debar us from participating in future tenders.
 - iv. Initiate legal action for any discrepancies.

For [Bidder's Name]

Authorized Signatory,
Name & Designation:
Contact Information:
Company Seal:

Enclosed herewith: Copies of three recent supply orders.