

भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH
(IISER) PUNE

SECTION I -NOTICE INVITING TENDER

- 1 The Project Engineer cum Estate Officer on behalf of the Director, IISER Pune invites sealed item rate tenders from approved and eligible civil contractors registered with CPWD, State PWD, Railway or MES for work mentioned below.

Name of work & Location : Construction of internal roads, cement concrete pavement at IISER Campus, PUNE'

NIT NUMBER : IISER/PUNE/56/2012-2013

Estimated cost put to tender : **Rs. 485 Lakhs**

Period of completion : 6 (six) months including monsoon period

Cost of tender documents : Rs. 1500/- (One thousand Five hundred only) - (Non – refundable)

Bid security/ EMD : Rs 9.70 Lakhs

Last Dates & time of sale of Tender : **11/1/2013** up to 4.30 P.M.

Last date & time of submission of tender : up to 3.00 PM on 16/1/2013

Time & date of opening of Tender : At 3:30 PM on 16/1/2013

2. The applicant should be a well established and reputed contractor in civil works registered with CPWD, State PWD, Railway or MES departments. The registration certificate should be valid till the last date of receipt of tender. Tenders forms shall be issued only on production of attested copies/original registration certificate from the competent registering authority from CPWD, State PWD, Railway or MES for execution of substation works.

Joint Ventures shall not be acceptable.

3. CONTRACT ELIGIBILITY CRITERIA

Further, the contract eligibility includes the following:

- 3.1 Bidder should be a registered civil contractors of appropriate class for registered with CPWD, State PWD, Railway or MES departments. The registration certificate should be valid till the last date of receipt of tender.
- 3.2 Bidders shall produce PAN/TAN & sales tax, PF registration certificates/numbers.
- 3.2 Bids not meeting the contract eligibility criteria shall be summarily rejected.
- 4 The time allowed for carrying out the work will be 6 (Six) months including monsoon from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender
- 5 The bid shall be submitted in the original bid document (as issued by the IISER, Pune) super scribing the name of work as specified below clause 6.

6 Submission of Bid Documents

6.1 The bid submitted by the Bidder shall comprise the following:

- a) Documents in support of Minimum requirements as per Para 3
- b) Bid Security
- c) Priced Bill of Quantities

and any other information required to be completed and submitted by Bidders in accordance with these instructions.

The Bidder shall submit the above documents as below,

- A) Envelope 1
 - Documents in support of Minimum requirements as per Para 3.
 - Bid security,
- B) Envelope 2
 - Part-I, II & III of Tender document issued to the bidder

All the envelopes should be sealed & super scribed separately with appropriate Envelope number and heading as defined above.

7 Director, Indian Institute of Science Education & Research, Pune shall be the

"Accepting Authority" hereinafter referred to as such for the purpose of this Contract.

- 8 Bidding documents may be purchased from the office of **The Director, IISER Pune, 2/1/2013 to 11/1/2013** between 10.00 Am to 4.30 pm by paying a non-refundable fee of Rs. 1500/--(One thousand five hundred only) in the form of pay order or Demand Draft on any Scheduled Commercial bank payable at Pune in favour of The Director, IISER Pune. Interested Bidders may obtain further information at the same address. Sale of the documents will be only to bidders who satisfy the eligibility criteria.
- 9 Bids must be accompanied by bid-security (Earnest Money Deposit) amount specified for the work in clause 10 payable at Pune and drawn in favour of The Director; IISER Pune Bid Security shall have to be valid for 90 days beyond the validity of the bid.
- 10 **Bid Security,**
- 10.1 The bid shall be accompanied by bid security amount of Rs 9.70 Lakhs. The bid security amount may be paid in any one of the following forms:
- a) Deposit at call receipt of a Scheduled Bank Guaranteed by RBI, duly pledged in favour of The Director, IISER Pune payable at Pune.
 - b) Demand draft of any Scheduled Bank, drawn in Favour of the The Director, IISER Pune payable at Pune.
 - c) A part of earnest money is acceptable in the form of bank guarantee also.
In such case, 50% of earnest money or Rs. 20 lakh, whichever is less, will have to be deposited in shape prescribed above, and balance in shape of irrevocable Bank Guarantee from a Scheduled Bank and shall be valid 90 days after the validity of the offer (as per standard proforma attached).
- 10.2 Bid Security of unsuccessful Bidders will be returned to them within 90 days from the date of acceptance of bid of the successful Bidder.
- 10.3 The Bid Security may be forfeited, if
- a) The Bidder withdraws / modifies his Bid or any item thereof after opening of bid.
 - b) The successful Bidder fails within the specified time limit to commence the work.
- 11 The document in prescribed form duly completed and signed shall be submitted in a sealed cover. The sealed cover Super-scribed "Tender document for the work of **"Construction of internal roads, cement concrete pavement and pathways at IISER campus, Pune"**. Bids must be dropped in the box at 900, NCL Innovation Park, Dr. Homi Bhabha Road, Pashan, Pune - 411 008 on **16/1/2013 between 10:00 hrs to 15:00 hrs**. Bids will be opened on the same day at. 15.30 hours, in the presence of the Bidders who wish to attend. If the office happens to be closed on the date of receipt of the bids as specified, the bids will be received and opened on the next working day at the same time and venue.

12 *Cost of Bidding*

- 12.1 The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the IISER, Pune will in no case be responsible and liable for these costs.

13 **Site visit**

- 13.1 The Bidder should inform the IISER in advance about the proposed site visit.
- 13.2 The Bidder, at his own responsibility and risk is encouraged to visit, inspect and survey the Site and its surroundings and satisfy himself before submitting his bid as to the form and nature of the Site, the means of access to the Site, the accommodation he may require, etc.
- 13.3 In general, Bidders shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A Bidder shall be deemed to have full knowledge of the Site, whether he inspects it or not and no extra claims due to any misunderstanding or otherwise shall be allowed.
- 13.4 The costs of visiting the Site shall be at the Bidders' own expense. Any report shared at the site, by the IISER is subject to verification by the contractor. Any deviations of information in the report and the actual site will not be the responsibility of the IISER.

14 **Content of Bidding Documents**

- 14.1 Submission of a bid by a Bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be executed and local conditions and other factors having a bearing on the execution of the works.
- 14.2 The Bidder shall submit the Bid, which satisfies each and every condition laid down in the bid documents, failing which, the bid is liable to be rejected.
- 14.3 The Bid shall contain no alterations or additions or overwriting, except those to comply with instructions issued by the IISER, Pune, or as necessary to correct errors made by the Bidder in which case such corrections shall be initialed by the person or persons signing the bid. Use of correction fluid is not permitted
- 14.4 This Notice Inviting Tender shall form part of the Contract document.
- 14.5 The documents listed below comprises one set of bid document that are issued to Bidders:

PART-I

- a) Notice Inviting Tender (Including eligibility criteria)
- b) Tender Form and General Rules and Directions for the Guidance of the Contractor
- c) General Conditions of Contract

- d) Special Conditions of Contract
- e) Safety Code for Contract Work
- f) Technical Specifications
- g) Schedule of Drawings and List of Specifications
- h) Tender Drawings

PART-II

Financial Bid- Schedule of Quantities and Rates

15 Amendment of Bid Documents

- 15.1 Before the deadline for submission of bids, the IISER Pune may modify the bidding documents by issuing addenda.
- 15.2 Any addendum so issued shall be part of the bid documents as well as Contract document and shall be communicated in writing or by email / fax to all the purchasers of the bidding documents. Prospective Bidders shall acknowledge receipt of each addendum by email / fax to the IISER, Pune. Original addendum issued by IISER, Pune duly signed should be submitted along with tender documents.

16 Bid Validity

- 16.1 The bids submitted shall remain valid for acceptance for a period of 90 days from the date of opening of the bid. If any bidder withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the IISER, Pune, then the IISER, Pune shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the re-tendering process of the work.

17 Bid Opening

- 17.1 On the due date and appointed time as specified in clause 11. IISER, Pune will first open Part I of all bids received, including amendment as per clause 15 if applicable in the presence of the Bidders or their representatives who choose to attend. In the event of the specified date for Bid opening being declared a holiday by the IISER, Pune, and the Bids will be opened at the appointed time and location on the next working day.
- 17.2 If all Bidders have submitted unconditional Bids together with requisite Bid security, then all Bidders will be so informed then and there. If any Bid does not contain Bid security in the manner prescribed in the Bid documents, then that Bid will be rejected and the Bidder informed accordingly. The sealed envelope containing priced BOQ will be returned to him without opening.

17.3 All valid Bids shall be opened on the same day.

18 Evaluation criteria

18.1 The bidder qualifying criteria as set out in Para 2 & 3 and the details furnished by bidders will be evaluated.

- i) Even though any bidder may satisfy the above requirement, he would be liable to disqualification if he has
- j) Made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures as required in the eligibility criteria documents.

19 Opening of Price bid

19.1 Bidders meeting the eligibility criteria and submitted the bid security in prescribed form and unconditional bids will be opened on the day of opening the bids in the presence of representatives of intending bidders.

20. Clarification of Bids

20.1 To assist in the examination and comparison of Bids, the IISER, Pune may, at its discretion, ask any Bidder for clarification of his Bid, including breakdown of unit rates. The request for clarification and the response shall be in writing or by email / fax, but no change in the price or substance of the Bid shall be sought, offered, or permitted except as required to confirm the correction of arithmetic errors discovered by the IISER, Pune in the evaluation of the bids

20.2 No, Bidder shall contact the IISER, Pune on any matter relating to his bid from the time of the bid opening to the time the contract is awarded.

20.3 Any effort by the Bidder to influence the IISER's bid evaluation, bid comparison or contract award decisions, may result in the rejection of his bid.

21. Indian Institute of Science Education and Research Pune, does not bind itself to accept the lowest or any other bid, and reserves the right to reject any or all of the tenders received without assigning any reasons. Bids in which any of the prescribed conditions are not fulfilled or any conditions including that of the conditional rebate put forth by the bidder shall be summarily rejected.

22 If the Bid of the successful Bidder is seriously unbalanced in relation to the Engineer-in-charge or his representative's estimate of the cost of work to be executed under the contract, the IISER, Pune may require the Bidder to produce detailed rate analyses for any or all items of the Bill of Quantities, to demonstrate the internal consistency of those rates with the implementation / construction methods and schedule proposed.

23 Award Criteria

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- 23.1. The IISER, Pune shall award the Contract to the Bidder whose evaluated offer / bid has been determined to be the technically suitable and financially lowest and is substantially responsive to the Bidding Document, provided further that the Bidder is determined to be qualified to execute the Contract satisfactorily. The Board of Governors of IISER reserves the right to accept or reject any application and to annul the pre-qualification process and reject all applications at any time, without thereby incurring any liability to the affected applicants or specifying the grounds for the Employer's action
- 24 The contractor whose tender is accepted will be required to furnish Performance guarantee of 5% (Five Percent) of the tendered amount within the period specified in Schedule C. This guarantee shall be in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'C'. including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor and without prejudice to any other right or remedy.
- 25 Pre qualification document already submitted to IISER by the bidders shall form part of tender document and the bidders should quote his rates taking into account the clauses of pre qualification document.
- 26 Disclosures
Any change in the constitution of the contractor's firm, where it is a partnership firm, as declared in the prequalification documents submitted by the bidders at the time of submission of pre qualification documents, should be disclosed to the IISER, Pune, at any time between the submission of bids and the signing of the contract.

Project Engineer cum Estate Officer

For & on behalf of the Director, IISER, Pune.