



## INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

Date : March 13, 2020

**CLARIFICATION ON TENDER FOR MANPOWER OUTSOURCING SERVICES  
(Ministerial, Housekeeping, Technical Support, Gardening, Drivers etc.)  
[Advt. No. 10/2020: IISER-P/Admin\_ Manpower/06.03.2020]**

Refer press tender notice dated 6/3/2020 published on March 7<sup>th</sup> , 2020 in Indian Express Pune, Mumbai and Nagpur editions for Manpower Outsourcing Services. The tender document was uploaded on Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) and on CPP Portal on March 06, 2020 for e-tendering.

Pre-Bid meeting was held on March 12, 2020 at 02.30 p.m. and minutes of meeting is as under :

At the outset, members welcomed representative of the prospective Bidders and briefed in general the scope of the tender and the salient features of the commercial terms.

The representative present was satisfied with the replies given and it was informed that the corrections / additions / clarifications given, as discussed during the Pre-Bid meeting would be hosted on CPP Portal, on Institute website and all the prospective bidders are required to take cognizance of the proceedings of the Pre-Bid meeting before submitting their bids as stipulated in the Tender Documents.

Clarification sought by the Prospective Bidders and replies thereto are detailed in ANNEXURE - I

Other the terms & conditions of the notice published on Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) and CPP Portal (<https://eprocure.gov.in/eprocure/app>) will remain unchanged. No more correspondence in this regard will be entertained

Date : 13 Mar 2020

Sd/-  
Assistant Registrar (S & P)

## ANNEXURE – I

### TENDER FOR MANPOWER OUTSOURCING SERVICES (Ministerial, Housekeeping, Technical Support, Gardening, Drivers etc.) [Advt. No. 10/2020: IISER-P/Admin\_ Manpower/06.03.2020]

#### TECHNICAL & COMMERCIAL QUERIES AND CLARIFICATION ISSUED

Sr.	Query / Clarification Sought	Clarification / Amendment
1	Wage Bill Cycle	20 <sup>th</sup> of the previous month to 19 <sup>th</sup> of the current month
2	<p>Sr. 6 of the Technical Bid Performa -Turnover Criteria</p> <p>a) Request to amend turnover criteria to minimum Rs 1.54 Crore</p> <p>b) Amend turnover criteria instead of Rs 2 Crore per annum for last three years to AVERAGE turnover of Rs 2 Crore over last 3 years period</p>	<p>Sr. 6 of the Technical Bid Performa -Turnover Criteria</p> <p>a) Request to amend turnover criteria to minimum Rs 1.54 Crore</p> <p style="text-align: center;"><b>No Change in turnover criteria</b></p> <p>b) Amend turnover criteria instead of Rs 2 Crore per annum for last three years to AVERAGE turnover of Rs 2 Crore over last 3 years period</p> <p style="text-align: center;"><b>Sr. 6 of the Technical Bid Performa -Turnover Criteria is amended to:</b></p> <p>“Agency / firm / company should have an AVERAGE ANNUAL TURNOVER of at least Rs. 2,00,00,000/- in the Manpower Outsourcing business alone for the last 3 financial years. Turnover Certificate specifically having mention of “Turnover from Manpower Outsourcing business alone” duly certified by the Chartered Accountant to be submitted. Please do not submit copies of balance sheet / IT returns”.</p>
3	<p>Page No 9 and 10</p> <p>Para 5 of the Sr. 1 of the Terms and conditions of the Tender -</p> <p>Is there any minimum Administrative criteria decided to accept the financial bid.</p>	<p>Page No 9 and 10</p> <p>Para 5 of the Sr. 1 of the Terms and conditions of the Tender is modified to :</p> <p>i) The Financial bids of only those tenderers will be opened who are declared qualified by the Technical Evaluation Committee. If tenderer quote NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered. In case of multiple tenderer</p>

		<p>emerging as Lowest I (L I), the contract shall be then awarded to the tenderer amongst L I with highest average annual turnover of last three years.</p> <p>ii) Financial bids quoting “Nil” consideration or “Zero percent or its derivatives upto 0.9999 percent and thereof” as Administrative charges shall be rejected summarily.”</p>
4	<p>Sr. 14 &amp; 15 of the Technical Bid Performa -</p> <p>Submission of Tender fee &amp; EMD</p>	<p>Agencies registered with National Small Industries Corporation (NSIC) Limited &amp; Ministry of Micro, Small &amp; Medium Enterprises (MSME) are exempted from payment of Tender fee &amp; Earnest Money Deposit (EMD) subject to submission of appropriate valid Certificates issued in the name of the bidder.</p> <p>Startups recognized by Department of Industrial Policy and Promotion (DIPP) are exempted from payment of Earnest Money Deposit (EMD) subject to submission of appropriate valid Certificates issued in the name bidder.</p>
5.	<p>Would experience certificate issued by Public Sector Undertaking (Owned by Central Govt.) like BPCL, NTPC etc. be also considered for participation in tender process</p>	<p>Experience certificate having desired details from BPCL, NTPC may be considered.</p>
6	<p>Would similar work executed in the Financial Year 2016-17 be considered as last 3 years.</p>	<p>Please refer detailed requirements given at the Sr. 7 &amp; 8 of Technical Bid Proforma.</p>