



INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

(An Autonomous Institution, Ministry of Human Resource Development, Govt. of India)

IISER Campus, Dr. Homi Bhaba Road, Pune-411 008.

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No: 54(2) /IISER/Pune/2018-19/184

Date 16/11/2018

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the undersigned on behalf of the Director, IISER, Pune for the work mentioned below up to **3.00 pm on 28/11/2018** from registered contractor for the work mentioned below. The quotations will be opened at 3.30 pm on the same day.

Name of work: Refilling and servicing of Fire extinguisher cylinders at IISER Pune.

Issue To-

Address of the Agency -


Executive Engineer
IISER, Pune.

Terms & conditions: - Terms and Conditions:

- 1) The applicant should be registered with CPWD in western region, Maharashtra State PWD, MES, Railways in appropriate category for Electrical/Civil/ (B & C) works OR having work experience with reputed organization and institutes for fire extinguisher refilling and servicing /manufactured / dealers. The registration certificate should be valid till the last date of receipt of tender. Applicant should submit attested or notarized copies of the valid registration certificate .Applicant should submit attested or notarized copies of experience for work completed within last 3 years from client department with copy of work order along with quotation. Bidders not meeting minimum eligibility criteria shall summarily be rejected.
- 2) Agency should submit photocopy of valid 'License or certificate of servicing and refilling of fire extinguisher cylinders' for given makes of items. Fire extinguisher cylinders will be issued in batch of 50 to 100 cylinders for refilling. Every batch should be refilled within five working days. All necessary documents should be submitted with quotation. I.e. Certificate of firm for said work etc.
- 3) Time period for completion of work shall be 90 (Ninety) days from the date of placing the work order by IISER Pune. The act of backing-out after quotation will debar such agencies for participating in future quotations of IISER PUNE. Bidder may e-mail queries on maintenance@iiserpune.ac.in or submit to IISER PUNE office in hard copy on all working days before a day of submission date of quotation.
- 4) Quotation can be obtained from IISER PUNE Engineering office at Main Building between 10 AM to 4 PM on all working days before date of submission. Applicant may quote by downloading quotation document from IISER PUNE website.
- 5) All agencies need to submit their quotation in hard copy in a sealed envelope to this office by suitable means on and before **3 PM on 28/11/2018**. Quotation received after the date & time specified above shall not be accepted. Any delays, postal delay etc. will not be entertained. Agency should quote for all

the items in the BOQ. The bid shall be submitted in the original. Bid document (as issued by the IISER, Pune) super scribing the name of work. Rates quoted in the words shall be treated as final for deciding L1 bidder.

- 6) Quotations will be opened on the **same day at 3.30 PM** in the presence of agency or their authorized representatives, if any. The offer of the agency should be commercially clear including acceptance of all terms and conditions of this Quotation by the agency. IISER Pune reserves the right to accept or reject the quotation/s without assigning any reasons.
- 7) Quotations submitted with any conditions shall be treated as 'Conditional Quotation' and shall be summarily be rejected by IISER PUNE.
- 8) Quoted rates should be inclusive of cost of all the materials, labour cost , GST , all taxes, octroi , duties , cost of sample and fees towards testing of materials in labs ,royalties etc. complete. Nothing extra shall be paid separately.
- 9) All approved makes shall be as specified in BOQ and as per CPWD specifications, agency should put-up technical data and obtain prior approval on makes of various materials of IISER PUNE before taking-up work. The successful agency shall make his own arrangement for transport, all Tools & tackles, cranes, pulleys etc. for work Complete in view of completion of work. Electricity shall be provided free of cost to agency at one source, agency should make own arrangement to safely tap of power from source to work location. No advance payment shall be made by IISER Pune. Quoted rates should be including GST, TDS and other applicable taxes and cess will be deducted from the bills of the work as applicable.
- 10) Specification for the work to be carried out as per BOQ, latest CPWD specification, IS specifications & as per instruction of IISER PUNE whenever specification CPWD/ IS specification are not available.
- 11) The contractor shall ensure that minimum wages should be paid to the labours and employees in accordance with labour laws.
- 12) L1 Agency to submit actual measurements and abstract sheet to IISER PUNE within 30 days from completion of work.
- 13) The Vendor shall depute authorized technical personnel to take delivery of fire extinguishers from IISER Pune for re-filling etc. and for delivering the re-filled/repaired fire extinguishers to IISER Pune.
- 14) Refilling work would be carried out in consultation with Engineer in charge, IISER Pune.
- 15) The Fire Extinguisher should be examined internally for any damage & corrosion before re-filling.
- 16) All Fire Extinguishers must be discharged/emptied before re-filling of fire extinguishers
- 17) Checking of nozzles, port hole, vent hole, cap assembly, siphon tube, safety pin/clip, discharge pipe etc. Ensure that all joints are fully tightened and nozzle, vent hole etc. are free of dust/dirt.
- 18) Operating instructions of fire extinguishers are clearly legible, and facing outward and in good visible condition.
- 19) Re-filling of fire-extinguishers as per BIS 2190:2010 specifications should start within 03 days from the date of awarding the order and should be completed in a phased manner in lots of 50 to 100 each. Each lot of fire extinguishers collected from our Office for re-filling should be reinstalled duly refilled within 08

days from the date of taking up the lot, failing which penalty of 5% of the total re-filling cost will be charged for each week of delay, subject to maximum of 10% and consequential action shall be taken.

- 20) While giving delivery of re-filled fire extinguishers, the Vendor shall ensure that a Sticker is pasted on each fire extinguisher with details like 'Re-filled on', 'Due date of next re-filling', Hydro-testing done'. The type of fire extinguisher, details etc. should be clearly visible on the fire extinguishers after their re-filling is done and delivered to our office.
- 21) The re-filling of fire extinguishers shall have a **warranty of two years** from the date of refilling. The vendor shall provide for re-filling of fire extinguisher(s) free of cost, if weight loss is noticed within the warranty period and replacement of fire extinguishers, as mentioned at above shall have to be provided in such a case. The vendor will have to take the fire extinguisher(s) for refilling within 2 days of intimation and re-install the re-filled fire extinguisher(s) within 7 days, failing which penalty of 1% of the value of the total re-filling cost for each week of delay will be recovered from the Security Deposit held with IISER Pune.
- 22) 5% security deposit will be deducted from actual bill amount and will be release after satisfactory completion of two years warranty period.
- 23) The testing should be carried out with pressure prescribed as per specification of ISI Standard. One or two fire extinguishers of each category should be tested to ensure satisfactory compliance. Cost of testing will be borne by the Vendor.
- 24) The vendor will carry out the re-filling of existing fire extinguishers which shall include:-
Replacement of defective spare parts like discharge tube, nozzle, horn water, washer, plunger etc. at the time of re-filling which is included in the rates quoted by the agency. Agency can visit site and inspect each cylinder for their condition before quoting the rates. Repair of fire extinguishers, if required but subject to prior written approval of IISER Pune.



Executive Engineer

IISER PUNE

Sign & Stamp of Agency –

Enclosed: Schedule of quantity

Schedule of Quantity
Refilling and servicing of Fire extinguisher cylinders at IISER Pune.

Sr. No	Type	Capacity	Qty	Unit	Rate	Amount
1	CO2 BC type	2 Kg	1	Nos		
2	CO2 BC type	4.5 kg	80	Nos		
3	CO2 BC type	9 kg	1	Nos		
4	Dry powder BC	10 kg	4	Nos		
5	Dry powder BC	1 Kg	37	Nos		
6	Dry powder BC	2 kg	2	Nos		
7	Dry powder BC	4.5 kg	3	Nos		
8	Dry powder BC	5 kg	65	Nos		
9	Dry powder BC	6 kg	140	Nos		

10	Dry powder BC	9 kg	4	Nos		
11	Dry powder stored pressure ABC type	1 Kg	35	Nos		
12	Dry powder stored pressure ABC type	2 Kg	3	Nos		
13	Dry powder stored pressure ABC type	5 Kg	30	Nos		
14	Dry powder stored pressure ABC type	9 kg	1	Nos		
15	Mechanical foam AB type	9 Ltr	3	Nos		
16	Water stored pressure A type	9 Ltr	10	Nos		
Total (including GST, transport, labour etc)						

Sign and Stamp of agency


Executive Engineer ,
IISER PUNE