



ENQUIRY

All Communications to be addressed to The Director IISER PUNE for the attention of INCHARGE S & P FOR DIRECTOR

Tender Enquiry No:

IISER/PUR/0636/20

Date

13/10/2020

Sir/Madam,

Subject: REQUEST FOR QUOTATION DUE DATE: 20/10/2020

Please send your Principal quotation in a sealed cover for the following items with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at purchase@iiserpune.ac.in

S.No:	Description of Material	Quantity
1.	<p>Annual Maintenance Contract for following Leica Microscopes</p> <ul style="list-style-type: none">i) TCS SP8ii) TCS SP8 STEDiii) TCS SP8 MPiv) DM6B + Hammatsu Orca Flash 4.0 camera +LAS X SWv) M205FA+DFC450Cvi) MZ16FA+DFC425Cvii) S8APO+MC170HD <p>(As per attached annexure-A) Number of visits is 2 Preventive Maintenance and unlimited break down calls, for each instrument shall be required.</p> <p>Note: Details of 2 purchase orders of similar item should be attached along with the quotation.</p>	<p>01 01 01 01 01 01 01</p>
1. Quotation received after due date will not be considered at all 2. /Fax/Telex Quotation will not be considered. 3. Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation. 4. We do not accept the advance payment terms or through bank against documents.	<p>Yours Faithfully</p> <p>Salim Shaikh</p>	



TERMS AND CONDITIONS FOR ENQUIRY.

1. Quotation should be SEALED and mention the ENQUIRY NO: DATE and DUE DATE on the envelope.
2. The quotations will be accepted only upto 5.00 p.m. The quotations will be opened in the presence of the representatives, if any, of the quoting firm at 3.30 p.m. on the next working day of the due date.
3. Your offer should be valid for a period of 60 days from the date of opening of the quotations/tenders
4. Break up of individuals cost of items should be provided.
5. GST @ 18% extra as applicable.

We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.

AMC Charges will be paid on 6 monthly basis against submission of Invoice.

6. **Fall clause:**
The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.
7. The quotations are liable to be rejected if any of the above condition is not complied.
8. Printed condition of the tenders/quotations shall not be binding on us.
9. The acceptance of the quotation will rest with the Director, Indian Institute of Science Education and research (IISER) Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.

Annexure-A

1. Scope of work

Objective of the AMC:

To prevent emergency machine breakdown time by a preventive maintenance scheme.

To maintain the optical microscope to its best possible condition.

To provide remote diagnosis and technical phone support as the first line of attendance.

To attend to emergency breakdowns within a reasonable reaction time.

Work to be carried out during scheduled maintenance visit:

- 1- Cleaning microscope body with disinfectant, removal of dust particles.
- 2- Cleaning microscope objective, ocular lenses and other optics with lens cleaning solution.
- 3- Adjustment of Kohler setting of Microscope.
- 4- Calibration of light source for transmitted and reflected paths.
- 5- Measuring the laser power using laser power meter. (for laser scanning microscopes).
- 6- Routine lasers alignment and calibration (for laser scanning microscopes)
- 7- Monitoring Performance of microscopes and software.
- 8-

2.Type of AMC:

This AMC proposal covers the following machine attendance visits during the contract year.

- 1- During this AMC period, Leica, India Engineer will make 2 (TWO) preventive maintenance visits wherein engineer will perform calibration activity along with all routine services.
- 2- Emergency visits as and when required in response to product malfunction or breakdown will be provided at the owner's request.
- 3- The price includes all cost for travel, boarding and lodging.