



# INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH

PUNE

**CLARIFICATION ON TENDER - Advt. No. 01/2019: IISER-P/Admin\_ Manpower /25.01.2019**

**NAME OF THE TENDER - Tender for Manpower Outsourcing Services  
(Ministerial, Housekeeping, Technical Support, Gardening, Drivers etc.)**

Refer press tender notice dated 25/01/2019 published on January 26, 2019. Detailed tender was published on Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) and on CPP Portal on January 25, 2019.

Pre-Bid meeting was held on January 31, 2019 at 02.30 PM and minutes of meeting is as under.

At the outset, the Chairman welcomed all the Members and the representative of the Prospective Bidders and briefed in general the scope of the tender and thereafter requested Assistant Registrar (S&P) to brief the bidders on the salient features of the commercial terms and the indenting Officer to read out the clarification sought by the Prospective Bidders and replied thereto as detailed in ANNEXURE - I

The representatives present were satisfied with the replies given and it was informed that the corrections / additions / clarifications given, as discussed during the Pre-Bid meeting would be hosted on the website of IISER Pune and all the Prospective Bidders are required to take cognizance of the proceedings of the Pre-Bid meeting before submitting their bids as stipulated in the Bidding Documents.

The other terms & conditions of the notice published on Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) and CPP Portal will remain unchanged. No more correspondence in this regard will be entertained

The meeting ended with vote of thanks to the Chair

01.02.2019

S/d  
Assistant Registrar (S&P)

**Tender for Manpower Outsourcing Services**

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[Advt. No. 01/2019: IISER-P/Admin\_ Manpower /25.01.2019]

**TECHNICAL, COMMERCIAL QUERIES AND CLARIFICATION ISSUED**

<b>Sr.</b>	<b>Query / Clarification Sought</b>	<b>Clarification / Amendment</b>
1	Tender Fee & EMD Exemption for bidders registered under Udyog Aadhar Memorandum (UAM)	Bidders registered under Udyog Aadhar Memorandum (UAM) are exempted from Payment of Tender Fee & EMD as per the prevailing guidelines and provisions.
2	Scope of Employee Payroll & Salary Condition	Refer General Terms and Conditions of tender particularly Sr. 24, 25, 26, 27, 29, 30, 31 & 32. Successful contractor will only get the administrative charges.
3	Details about wages – Page No. 13	EDLI Charges to be read as 0.5%. Contribution rates shall be as per the rates announced by the concerned Authority from time to time.
4	Annexure 1: Category of contractual manpower – Page No. 17	1] Ministerial Staff – Semi Skilled / Skilled depending upon the level at which required. Certain number of staff may be taken as Consultant for specialized / time bound jobs. 2] Housekeeping staff – Unskilled 3] Gardening Staff – Unskilled / Skilled 4] Technical Staff – Skilled / Highly Skilled 5] Driver – Skilled Number of contractual staff shown is indicative and same shall be finalized at the time of award of contract.
5	Affidavit – Page No. 18	Needs to be submitted on non judicial stamp paper as per requirement.