

ENQUIRY

| | |
|--|-------------------|
| All Communications to be addressed to The Director IISER PUNE for the attention of INCHARGE S & P FOR DIRECTOR | |
| Tender Enquiry No: | IISER/PUR/2235/20 |
| Date | 30/03/2021 |

Sir/Madam,

Subject: REQUEST FOR QUOTATION DUE DATE: 09/04/2021

Please send your Principal quotation in a sealed cover for the following items with complete specifications and literature showing delivery period, on or before the due date to reach this office. In case of difficulty please contact us at purchase@iiserpune.ac.in

| S.No: | Description of Material | Quantity |
|-------|---|--|
| 1. | <p>SPECIFICATION FOR EMERGENCY EGRESS ROUTE PLAN</p> <p>With the print of all standard emergency exit points with locations and necessary contact numbers etc. Night-glow Water Proof and Scratch Proof Color Coated with Front profiles. Sand witch Board with size of A1 (24inch x 36inch). Clear transparent acrylic sheets front (chamfering) and back with SS stud fitting. Minimum 06 hours glow at darkness. Installation at our site. Clear transparent acrylic sheets with front (chamfering-5 mm thickness and back of the sheet-3 mm thickness with SS stud fitting.</p> <p>The selected vendor should visit and survey the building before taking up the job.</p> <p>Note: 2 Purchase orders should be attach (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years.</p> | 67 No's |
| 1. | Quotation received after due date will not be considered at all | Yours Faithfully सलीम शेख / Salim Shaikh सहा. कुलसचिव (भंडार एवं क्रय) / Assistant Registrar (S & P) भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान Indian Institute of Science Education & Research पुणे / Pune - 411008 Salim Shaikh |
| 2. | Our Enquiry No, date and DUE date as above must be subscribed on the sealed envelope containing your quotation. | |
| 3. | We do not accept the advance payment terms or through bank against documents. | |

TERMS AND CONDITIONS FOR ENQUIRY.

1. Quotation should be SEALED and mention the ENQUIRY NO: DATE and DUE DATE on the envelope.
2. The quotations will be accepted only up to 5.00 p.m. The quotations will be opened in the presence of the representatives, if any, of the quoting firm at 3.30 p.m. on the next working day of the due date.
3. Your offer should be valid for a period of 60 days from the date of opening of the quotations/tenders
4. Break up of individuals cost of items should be provided.
5. Your rate should include packaging and forwarding charges. In case of quotation F.O.R. destination Insurance should also be covered. The good should be insured in your favor against theft, loss, damage or breakage during transit.
6. The Quotation should have the following.
 - Name & address of the Indian agents and their contact details.
 - Indicate names of reputed Indian organizations where you have supplied similar equipment and may attach satisfactory performance report of equipment from users.
 - Prices eventually or finally paid in case you have supplied similar or identical items to other IISER institutes in the preceding 3 years
 - Details of services to be rendered by you.
 - Delivery period
7. **We do not accept advance payment terms or payment against documents. See below details of accepted payment terms.**

Payment will be made directly to the suppliers by RTGS/NEFT after receipt of the goods, tested /inspected and found satisfactory with regard to quality, quantity, and specifications ordered for and after satisfying that the terms and conditions of supply have been fulfilled.
8. Please provide a compliance table with your quotation in the following format:

| Item | Specification asked | Specification Quoted for | Departure and remarks |
|------|---------------------|--------------------------|-----------------------|
| | | | |

Please provide sufficient technical details with your quotation (in the form of brochures, spec sheets or tech notes) such that every point should be independently verifiable. Marking the details on the accompanying material will be greatly appreciated.
9. **Fall clause:**

The commercial offer shall in no way exceed the lowest price at which the contractor sells the stores of identical description to any other person/organization during the currency of the contract.
10. **2 Purchase orders should be attach (preferably from the Govt. organizations) for whom similar supply has been made by the bidder in last three years.**
11. The quotations are liable to be rejected if any of the above condition is not complied.
12. **This Institute is following and abide with the Public Procurement (Preference to Make in India), Order 2017, DIPP, MoCI Order No. P-45021/2/2017-B.E.II dated 15th June 2017 and 4th June, 2020 and subsequent amendments to the order. Accordingly, preference will be given to the Make in India products while evaluating the bids, however, it is the sole responsibility of the bidder(s) to specify the product quoted by them is of Make in India product along with respective documentary evidence as stipulated in the aforesaid order in the technical bid itself.**
13. Printed condition of the tenders/quotations shall not be binding on us.
14. The acceptance of the quotation will rest of the Director, IISER Pune who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reason.