



## INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

### CLARIFICATION ON TENDER FOR MANPOWER OUTSOURCING SERVICES (Ministerial, Housekeeping, Technical Support, Gardening, Drivers etc.) [Advt. No. 02/2019: IISER-P/Admin\_ Manpower /03.05.2019]

Refer detailed tender published on Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) and on CPP Portal on May 03, 2019. Press tender notice dated 03/05/2019 was published on May 05, 2019.

Pre-Bid meeting was held on May 09, 2019 at 02.30 PM and minutes of meeting is as under :

At the outset, the Chairman welcomed all the Members and the representative of the Prospective Bidders and briefed in general the scope of the tender and thereafter requested Assistant Registrar (S&P, Administration) to brief the bidders on the salient features of the tender.

During the meeting, bidders raised verbal queries. However, there were no specific queries received / discussed during the meeting which affect the terms and conditions given in the tender document.

Accordingly, terms and conditions and contents of the tender as published on the Institute website [www.iiserpune.ac.in](http://www.iiserpune.ac.in) and **CPP Portal** remains unchanged.

No further correspondence in this regard will be entertained

The meeting ended with vote of thanks to the Chair

09.05.2019

S/d  
Assistant Registrar (S&P)

**TENDER FOR MANPOWER OUTSOURCING SERVICES**  
**(Ministerial, Housekeeping, Technical Support, Gardening, Drivers etc.)**  
**[Advt. No. 02/2019: IISER-P/Admin\_ Manpower /03.05.2019]**

**TECHNICAL, COMMERCIAL QUERIES AND CLARIFICATION ISSUED**

<b>Sr.</b>	<b>Query / Clarification Sought</b>	<b>Clarification / Amendment</b>
1	Tender Fee & EMD Exemption for bidders registered under Udyog Aadhar Memorandum (UAM)	Bidders registered under Udyog Aadhar Memorandum (UAM) are exempted from Payment of Tender Fee & EMD as per the prevailing guidelines and provisions.
2	Scope of Employee Payroll & Salary Condition	Refer General Terms and Conditions of tender particularly Sr. 24, 25, 26, 27, 29, 30, 31 & 32. Successful contractor will only get the administrative charges.
3	Details about wages – Page No. 13	EDLI Charges to be read as 0.5%. Contribution rates shall be as per the rates announced by the concerned Authority from time to time.
4	Annexure 1: Category of contractual manpower – Page No. 17	1] Ministerial Staff – Semi Skilled / Skilled depending upon the level at which required. Certain number of staff may be taken as Consultant for specialized / time bound jobs. 2] Housekeeping staff – Unskilled 3] Gardening Staff – Unskilled / Skilled 4] Technical Staff – Skilled / Highly Skilled 5] Driver – Skilled Number of contractual staff shown is indicative and same shall be finalized at the time of award of contract.
5	Affidavit – Page No. 18	Needs to be submitted on non judicial stamp paper as per requirement.

Mr. Santosh Nevse  
Member

Mr. Salim Shaikh  
Member

Prof. Anjan Banerjee  
Chairman