

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH
 An Autonomous Institution, Ministry of Human Resource Development, Govt. of India.
Dr. Homi Bhabha Road, Pashan Pune - 411008.
 Tel: +91-020-25908017 Fax: +91-020-20251566.
 Website: www.iiserpune.ac.in

TENDER NOTICE NO: 05 /2017

Indian Institute of Science Education and Research (IISER), Pune, an autonomous Institute established under Ministry of HRD, Government of India. IISER is devoted to both teaching and research of the highest caliber in a totally integrated way. IISER, Pune would like to invite tenders from Scrap vendors for participating in Removal and Clearance of Waste and Scrap materials within the Institute campus on Rate Contract basis.

Tender No.	S&P/ Removal & Clearance of waste/scrap/Rate Contract/2017-18
Item Description	Removal & Clearance of waste and Scrap materials on Rate Contract
Last date of submission of tender	24 th May 2017 till 3.00p.m.
Place of Submission	REGISTRAR INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE -411048 Right is reserved to ignore any tender which fails to comply with the below instructions. Tender should be sent either by REGISTERED POST ACKNOWLEDGEMENT DUE OR THROUGH MESSENGER. If the Tender is sent through Messenger, the same has to be dropped in the TENDER BOX marked Director , IISER Pune in the Purchase Department , Main Building) before 3.00 PM on due date 24.5.2017. If it is by post (Registered Post or Speed post only) the same should reach before 3.00 p.m. i.e on the last date .0.2017 otherwise it will be summarily rejected.
Tender Type	Bid should be placed in sealed cover with the superscription on the left hand side OPEN TENDER FOR “Removal & Clearance of waste/scrap/on Rate Contract basis” due on 24.5.2017
Opening Date & Time of tender	24.5.2017 at 03.00p.m.
EARNEST MONEY DEPOSIT	Earnest Money Deposit of Rs. 5,000/- Rs.Five thousand only) in the form of Demand Drafts in favour of “DIRECTOR IISER PUNE” payable at Pune shall be submitted along with the Bid.

Terms and Conditions and General Information

1. Eligibility:

- a. The Bidder should have carried out at least 3 scrap disposal work in the past 3 years with any Central/State/Autonomous organization of government and should submit relevant proof.
- b. Permanent Account Number/TIN of the firm details should be submitted.
- c. Address proof of the firm.
- d. Bank account holder with proof.

2. Scope of the work:

- a. The rate contract is for disposal of waste and scrap lying in the campus on “as is where is basis”. This will exclude the green areas.
- b. The major type of such materials available for Disposal are of Metal scrap of iron, mild steel, copper, brass, Aluminum, construction debris, Plastic, Glass, Wood and others.
- c. The period of rate contract will be for 12 months which will be extended for a further period with prior intimation.
- d. The rate for each item should be quoted on per kilogram basis.
- e. Tax and any other levies should be indicated separately in the Annexure- A.
- f. Transportation, packing/dismantling loading and unloading will be the responsibility of the successful tenderer.
- g. Every visit will be after prior intimation.
- h. The price bid should be submitted in the proforma given in Annexure – A
- i. Generally the materials have to be cleared by the contractor on monthly basis. However, IISER Pune reserves the right to call the successful bidder for clearing the scrap on 15 days prior notice after making necessary payment to Institute.
- j. The scrap material has to be lifted on the same day of weightment between 10.00 am to 5.00 pm. failing which IISER Pune will not be responsible for any loss, theft, pilferage, etc.
- k. The scraps have to be segregated, weighed, loaded and moved by the successful bidder at their own cost.
- l. The successful bidder should bring their own vehicle, measuring platform, manpower and any other materials needed to segregate, weigh, pack, load and move the materials.
- m. While removing the material, the successful bidder should provide a detailed list duly signed with information about the number of scrap materials, its components details, weight of the components and total valuation amount.

- n. The weighing and valuation of scraps should be made only in the presence of staff of Stores Manager and Security Section.
 - o. Counter signature has to be obtained from the Stores person and the security staff who was present during the weightment, valuation and loading time. They should also obtain due gate pass for entry & clearance.
 - p. Permission will be accorded to move the items outside the IISER Pune campus only on following the above procedure.
3. The price bid cover duly sealed should be superscribed as “**Removal & Clearance of waste/scrap/on Rate Contract basis**” and addressed to The Registrar, Indian Institute of Science Education & Research.
 4. Bids received within the due date only will be entertained.
 5. The bid should be valid for a period of 120 days for acceptance from the date of opening of the bid.
 6. The sealed offer must be accompanied by EMD of Rs. 5,000/- (Refundable) (Rupees Five Thousand only) by Demand Draft / Pay Order in favour of The Director , IISER Pune payable at Pune. The offer without EMD shall not be considered. The EMD shall bear no interest.
 7. Bidders cannot withdraw their offer once it is submitted to IISER Pune.
 8. EMD of unsuccessful bidder will be returned within a reasonable period.
 9. EMD of the successful bidder will be refunded after completion of the contract.
 10. No enquiry of bidder shall be entertained once the material is lifted by them.
 11. All labour, tools and equipment for loading the items from IISER Pune to buyer`s trucks with all leads, lifts, etc., shall be at the cost of the buyer. However, electric power and water shall be provided free of charge at one nearest possible point, if required, subject to availability.
 12. The personnel employed for the disposal action (job) shall strictly obey the Safety Rules in force while working in IISER Pune.
 13. The job shall be done without damaging the premises / roads / drains / etc. The buyer shall make good the damages, loss, etc., in the event of any occurrence otherwise.
 14. No animals shall be harmed in the process of removal, failing which penalty will be imposed as per the prevailing rules of IISER Pune and that of the government.
 15. Taxes, as applicable at the time of taking delivery of the items shall be at the cost of buyer.
 16. The type of the items indicated in the list is tentative and subject to change.
 17. The successful tenderer with **highest bid** will be the awarded the rate contract.
 18. The successful bidder will not be permitted to sort out materials as removable or not. The entire lot identified by the officer in charge is to be removed.
 19. The material shall be collected only in trucks licensed to carry such products.

20. No other material should be removed from the site.
21. IISER Pune, reserves the right to divide / split the order between more than one qualified bidders or empanel more than one bidder.
22. IISER Pune, also reserves the right to accept / reject the offers or cancel the whole tender proceedings without assigning any reason whatsoever. The decision of IISER Pune will be final and binding on the bidder(s). BIDDERS are not entitled to claim any damage or compensation in case of such cancellation.
23. Jurisdiction: The disputes, legal matters, court matters, if any shall be subject to Pune jurisdiction only.
24. Quotations are to be submitted in sealed cover super scribing the tender details and should be submitted within the last date and time specified above.
25. Tenders shall be submitted in the Price Format forming part of the tender enquiry.
26. The tender should be valid for a period of one twenty (120) days from the date of opening the bids.
27. The tender shall be written legibly and free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures.
28. Tenders submitted without fulfilling the above and in contravention to the tender notice are liable to be rejected.
29. The Tender Notice and connected Annexures shall form part of the contract.

Declaration

I have understood the terms and conditions given above and in case the bid is accepted, we shall abide by the terms and conditions as referred above without any further cause or reason.

I / We accept all the terms and conditions contained in IISER Pune tender for **“Removal & Clearance of waste/scrap/on Rate Contract basis”** vide Reference No.SPS /Removal & Clearance of waste/scrap/Rate Contract/ 1 / 2017-18

Signature of the authorized person with Seal of the offer.

Annexure –A

Price bid for the disposal of scraps

Sl.No.	Type of scrap	Rate/kg
1	Iron	
2	Mild steel	
3	Copper	
4	Brass	
5	Aluminum	
6	Other metal/alloy	
7	Plastics	
8	Wood	
9	Packing material	
10	Glass	
	Taxes @%	