



IISER PUNE

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH (IISER), PUNE
An Autonomous Institution, Ministry of Human Resource Development,
Govt. of India

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INVITATION TO REGISTER AS A SUPPLIER ON CPP PORTAL

Indian Institute of Science Education and Research, Pune invites Suppliers (reputed manufacturers and their accredited /sole selling agents) to register themselves with Central Public Procurement Portal, for participating in all the future tenders issued by us through E-Procurement.

Detailed guidelines are uploaded on our website - www.iiserpune.ac.in

Advt No - IISER/S&P/4/2017

Director

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH

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Important Notice to Bidders on e-Tendering

Indian Institute of Science Education and Research Pune (IISER Pune) has successfully rolled out the e-bid submission tendering system through **Central Public Procurement (CPP) Portal**. Tenders will be received through <https://eprocure.gov.in/eprocure/app> portal using valid Digital Signature Certificate (DSC).

IISER Pune is switching over to e-Tendering system in a phased manner. All the tenders in future will be issued only through the e-Tendering system and only registered vendors will be allowed to participate in the tendering process.

REGISTRATION

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the Link “**Online Bidder Enrollment**” on the CPP Portal. The registration is completely **free of charge**.

Possession of a valid Class II/III DSC in the Form of smart card/E token is prerequisite for registration and participating in the bid submission activities. DSCs can be obtained from the authorized certifying agencies recognized by CCA India (e.g. Sify/TCS/nCode/eMudhara etc.)

Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

The Bidders are required to log in to the site through the secured log-in by entering their respective user ID /password and the password of the DSC / e-Token.

The manufacturers /Authorised Indian Agents dealing in the following Categories of Items may register themselves.

1. Laboratory & Scientific Equipment
2. Laboratory Consumables/Chemicals.
3. Electricals & Electronics
4. Computers & IT
5. Audio-Visual Equipment
6. Misc items

The CPP portal also has user manual with detailed guidelines on enrollment and participation in the online bidding process. The user manual can be downloaded for references.

Any queries related to the process of online bid submission or queries related to CPP Portal in general, may be directed to 24x7 CPP Portal Helpdesk. The **Toll free** contact number for the helpdesk is 1800 3070 2232, 7878007972, 7878007923.

Director