



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH PUNE

An autonomous Institute of Ministry of HRD, Govt. of India

Dr. Homi Bhabha Road, Pune - 411 008

ADVT. NO.: 53/2018

(Walk-in-Interview on Tuesday, September 25, 2018)

[Position under Funded Project purely on Temporary and Contractual Basis]

Indian Institute of Science Education and Research Pune is a premier autonomous Institution established by the Ministry of Human Resource Development, Government of India, for promotion of high quality science education and research in the country.

Indian Nationals fulfilling following advertised criteria may attend Walk-in Interview:

Name of the Post	Multi-Skilled Assistant
Number of post	01(One)
Name of the Project	"National Facility for Gene Function in Health and Disease"
Funding Agency	Department of Biotechnology
Project Code	30815226
Minimum educational Qualifications & Experience	B.Sc. / B.Com or equivalent degree Minimum one year experience in administration work. Proficient in editing, database programs such as Microsoft Excel, Word Processing on computers and different software's.
Desirable Experience	Experience in documentation related to animal laboratory facility.
Job Description	The candidate is expected to assist in Animal facility routine documentation (Preparing reports, management of records and other routine activities of the facility).
Tenure of the appointment	Initially for a period of one year, extendable for further period of one year subject to satisfactory performance of the incumbent and continuation of the project.
Consolidated emoluments	Rs. 17,000/- per month
Age	Not more than 32 years as on closing date of advertisement.
Day, Date & Venue of Walk-In-Interview & Reporting Time	Tuesday, September 25, 2018 at 10.00 A.M in Seminar Room No.34, Main Building, IISER Pune, Dr. Homi Bhabha Road - 411008

At the time of interview, applicants need to bring duly filled prescribed application form (available below advertisement link), self-attested photocopies of certificates in support of educational qualification, experience, date of birth and in support of information submitted in the application form and one recent passport size colour photograph.

The applicant must also bring all the original certificates at the time of interview for the purpose of verification.

General Information / details about the post

1. Appointment is purely temporary and will terminate automatically without any notice or compensation on termination of the project.
2. The appointed person shall have no claim of appointment / absorption in Funding Agency or in IISER Pune.
3. Appointment of the applicant will be governed by the terms and conditions of the funding agency particularly applicable to the said project
4. The qualification prescribed should have been obtained from recognized Universities / Institutions.
5. Relaxation in age, educational qualification and or experience may be considered in case of exceptionally meritorious applicants, with prior approval of the competent authority.
6. The prescribed educational qualifications are the bare minimum and mere possession of same does not entitle candidates to be considered in each stage of the selection process. **Where number of candidates appearing for walk-in interview is large, it will not be convenient or possible to interview all eligible candidates. Based on the recommendations, the Screening committee may decide to conduct a short Quiz test or may restrict the number of candidates to be considered for the interview to a reasonable limit after considering qualifications and experience over and above the minimum prescribed in the advertisement.** Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the application.
7. No TA/DA will be admissible for appearing for the interview.
8. Selected candidates will have to join duty immediately on receipt of the offer.
9. Reservation as per Govt. of India norms will be followed.
10. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
11. Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

Advt. No.53/2018/IISER-P/Proj._Rect/18.09.2018

Registrar