

**ADVT. NO.: 75/2021**

**(APPLY ON OR BEFORE DECEMBER 01, 2021)**

**[NON TEACHING POSITION - TEMPORARY AND CONTRACTUAL]**

Indian Institute of Science Education and Research Pune is a premier autonomous Institution established by the Ministry of Education, Government of India, for promotion of high quality science education and research in the country.

Institute invites applications from Indian nationals possessing excellent academic record for following positions:

Post	Teaching Assistant
Number of Posts	04 (Four)
Essential Qualification	<u>MA / M.Phil.</u> in English / English Literature / Linguistics / English Language Teaching (ELT) / Teaching English to Speakers of Other Languages (TESOL ) with minimum 60% marks. OR Certificate in English Language Teaching to Adults (CELTA) / Diploma in Teaching English to Speakers of Other Languages (DELTA)
Preference	Candidates having prior experience in teaching English will be preferred.
Job requirements	The incumbent is expected to be involved with the Academic Communication Skills course taught to BS-MS first Year students. Since the semester is online, the incumbent will be required to attend the online classes (2 hours) and teach one tutorial session (1 hour) per week. Additionally, the incumbent is expected to grade assignments on a weekly basis for the duration of contract. The classroom content and material will be developed and provided by the course co-ordinator.
Tenure of appointment	<b>Upto April 08, 2022</b> subject to satisfactory performance and need for services.
Consolidated emoluments	Rs 8,000/- per month
Age	Not more than 45 years as on last date of application

### **HOW TO APPLY:**

- Interested candidates should send the application by email in the prescribed format available below this advertisement by email (convert into PDF Format) addressed to [hs1113@students.iiserpune.ac.in](mailto:hs1113@students.iiserpune.ac.in) on or before **December 01, 2021**. **Please mention “Advt. No. 75/2021-Teaching Assistant” in the subject line of the email.**
- List of shortlisted candidates for selection process (to be carried out preferably over video call) with details of date & time will be put up on the institute website below this advertisement and the shortlisted candidates will be informed by **e-mail** only. Therefore, please mention active Mobile Number and Email ID in the application form.
- Recent passport size photograph and photocopies of relevant certificates and other testimonials in support of age, qualification, and experience etc. Will be collected and verified at an appropriate stage.

### **General Information / details about the posts**

1. The appointment is purely temporary and will terminate automatically without any notice or compensation.
2. The appointed person shall have no claim of appointment / absorption in IISER Pune.
3. The qualification prescribed should have been obtained from recognized Universities / Institutions.
4. The prescribed educational qualifications are the bare minimum and mere possession of same does not entitle candidates to be called for selection process. Where number of applications received in response to this advertisement is large, it may not be convenient or possible to carry out selection process for all the candidates. Based on the recommendations of the Screening Committee, the number of candidates to be called for the selection process may be restricted to a reasonable limit after taking into consideration qualifications and experience over and above the minimum prescribed in the advertisement. Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the relevant field at the time of applying.
5. No TA/DA will be admissible for appearing for the interview.
6. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
7. In case, a selected candidate does not join or resigns after joining the post, waitlisted candidate/s may be offered the position.
8. Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

**Advt. No.: 75/2021/IISER-P/Rect./22.11.2021**

**REGISTRAR**